

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: March 20, 2025
Convened: 9:01 am
Adjourned: 10:54 am
Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair
Kimberly Kurtenbach, Vice-Chair
Robert Anderson, Member
Kimshasa Baldwin, Member

Member(s) Absent: Norman Lach, Member
Belinda O'Kelly, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, DPR General Counsel
Roy Cepero, DPR Investigator

Guests Present: Eric Kliner, AIA-IL
Dustin Goffron, IL Architect
Rob Lyons, IL Architect

Open Session: The Meeting was called to order at 9:01 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Comments Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share.

None presented.

II. Guest Comments Mr. Kliner shared that AIA-IL continues to monitor the legislative session for applicable bills.

Mr. Lyons stated he looks forward to receiving the official notice of appointment and serving on the Board.

III. Licensing Manager Report

A. Rules Update Mr. Lazell shared that the pending Rule packet is currently in the 45-day public notice period. Once that period elapses, it will be sent to JCAR for second notice and adoption.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

IV. Review of Open Minutes The Board reviewed the open minutes of the January 23, 2025, meeting. Motion was made, seconded (Kurtenbach/Anderson) to accept the open minutes as presented. Motion passed with a quorum of members.

V. Ongoing Business *No discussion at this time.*

VI. Report from Subcommittees

- A. Complaint Review Subcommittee
- Ms. Kurtenbach shared the Complaint Statistics based on recommendations from the January 2025 meetings for each profession:
- Architect: Opened 6, Closed 4, Referred to prosecutions 0
SE: Opened 2, Closed 0, Referred to prosecutions 1
PE: Opened 2, Closed 1, Referred to prosecutions 0
LS: Opened 0, Closed 0, Referred to prosecutions 0
- Complaints currently under investigation:
Architect – 27
SE – 11
PE – 26
LS – 3
- Cases currently being prosecuted:
Architect - 25
Land Surveyor - 5
Professional Engineer - 23
Structural Engineer - 10
- Mr. Lazell shared that Meghan Pipolo moved to a new position within DPR and Oscar Pina will be the prosecuting attorney for the design professions until Meghan's replacement is selected.
- B. NCARB information review committee
- Ms. Kurtenbach shared a report of recent NCARB emails & events.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

- C. CE subcommittee Ms. Baldwin reported there was discussion on this topic at the NCARB Regional meeting and hopes to have further information to share at the next meeting.

VII. New Business

- A. NCARB Regional Meeting
- Report Ms. Gillette-Murphy gave a report on the Regional Meeting, noting NCARB further discussed the 16 core competencies identified.
- Ms. Kurtenbach shared on the pathways to practice initiative.
- Ms. Baldwin commented on the biennial education symposium, noting that the topic may be added to the annual meeting in the future.
- B. NCARB Annual Meeting
 – Delegate Selection Mr. Lazell shared the Annual meeting is scheduled for June 19-21st in Scottsdale, AZ and requested the names of the funded delegates from the Board.
- Ms. Gillette-Murphy & Ms. Kurtenbach will be attending as the IL delegates. Ms. Baldwin will be attending as a new member and Rob Lyons will attend as the public member once he is officially appointed.
- C. General Discussion *None presented before the Board.*

- Motion to move into Closed Session:** Motion was made, seconded (Baldwin/Anderson) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:30 am. Motion passed with a quorum of members voting yes via roll call.

- VIII. Closed Session:**
- A. Review of Closed Minutes
The Board reviewed the closed minutes of the January 23, 2025, meeting.
- B. Review of applications
The Board reviewed 3 applications, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

- Moved back into Open Session:** The Board Chair adjourned the Closed Session and moved the

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

meeting back into Open Session at 10:49 am.

IX. Motions & Reminders

Review closed minutes &
keep closed minutes closed:

Motion was made, seconded (Anderson/Kurtenbach) to approve the closed minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

Accept Recommendations:

Motion was made, seconded (Kurtenbach/Anderson) to accept the recommendations made in closed session. Motion passed with a quorum of members.

- 1) Michelle Leonard: Approved for licensure.
- 2) Alexander Reed: Approved for licensure.
- 3) Roberto Vila: Deferred pending receipt of two times the AXP hours required in each category & area.

Reminders:

Mr. Lazell reminded the Board the next scheduled meeting is May 15, 2025. He also reminded the members to turn in their travel vouchers.

X. Adjournment

Motion was made, seconded (Baldwin/Kurtenbach) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 10:54 am.