

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS ARCHITECTURE LICENSING BOARD

***Open Minutes***

Illinois Architecture Licensing Board

Date: July 16, 2025  
Convened: 9:19 am  
Adjourned: 11:13 am  
Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair  
Kimberly Kurtenbach, Vice-Chair  
Robert Anderson, Member  
Kimshasa Baldwin, Member  
Norman Lach, Member  
Robert Lyons, Public Member  
Belinda O'Kelly, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager  
Ron Almiron, DPR General Counsel  
Roy Cepero, DPR Design Professions Investigator  
Mario Treto Jr., DPR Secretary

Guests Present: Eric Kliner, AIA-IL  
Mike Armstrong, NCARB  
Joshua Batkin, NCARB  
Roxanne Alston, NCARB

Open Session: The Meeting was called to order at 9:19 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member Comments**

Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share.

None presented.

**II. Guest Comments**

Mr. Armstrong thanked the Board and Department for allowing NCARB to attend the meeting. He gave an overview of NCARB and shared a summary of items that NCARB is engaged in.

- Advocacy with IDFP and AIA-IL, ALA-IL
- 3-year review of all aspects for what it takes to become licensed and what it takes to be a competent architect
- Pathways to practice (not abandoning NAAB education)
- National business meeting summary

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Mr. Klinner shared that AIA is keeping an eye on potential legislation pieces that may arise during the 2026 legislative session. He also noted the AIA-IL annual conference is coming up in October.

### **III. Licensing Manager Report**

#### **A. Rules Update**

Mr. Lazell shared that the Rule packet has been approved by JCAR and they should be adopted in the next few weeks.

He also gave an update on the CORE licensing system conversion process, noting that the architect profession should be migrated in the fall and fully implemented no later than January 2026.

### **IV. Review of Open Minutes**

The Board reviewed the open minutes of the May 15, 2025, meeting. Motion was made, seconded (O'Kelly/Anderson) to accept the open minutes as presented. Motion passed with a quorum of members.

### **V. Ongoing Business**

*No discussion at this time.*

### **VI. Report from Ad Hoc Groups**

#### **A. Complaint Review**

Ms. Gillette-Murphy shared the Complaint Statistics based on recommendations from the May 2025 meetings for each profession:

Architect: Opened 3, Closed 4, Referred to prosecutions 1

SE: Opened 1, Closed 3, Referred to prosecutions 0

PE: Opened 10, Closed 7\*, Referred to prosecutions 0

LS: Opened 3\*, Closed 0, Referred to prosecutions 0

\* 1 PE complaint re-assigned to Land Surveyor Board

Complaints currently under investigation:

Architect – 24

SE – 7

PE – 27

LS – 6

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Cases currently being prosecuted:  
Architect - 27  
Land Surveyor - 5  
Professional Engineer - 21  
Structural Engineer - 10

B. NCARB information review      Skipped for this meeting given NCARB staff summary presented and ABM summary discussion in new business.

C. Continuing Education      Ms. Baldwin shared that Mr. Anderson is participating in this group and they plan to have an update at the next meeting.

## **VII. New Business**

A. NCARB ABM Report      Mr. Anderson commented he felt it was a great meeting noting a lot of useful information was shared.

Ms. Baldwin echoed, saying she enjoyed the meeting and it was very helpful to understand the relationship between the DPR and NCARB. She also mentioned that maybe NCARB could produce a short video for new board members sharing about NCARB, functions/programs, and what the board member's role is with NCARB, what's the expectation.

Ms. Gillette-Murphy said she was encouraged with interacting with NCARB at the meeting and the available positions to volunteer with.

B. General Discussion      No further discussion.

**Motion to move into Closed Session:**      Motion was made, seconded (Lyons/Anderson) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:37 am. Motion passed with a quorum of members voting yes via roll call.

**VIII. Closed Session:**      A. Review of Closed Minutes  
The Board reviewed the closed minutes of the May 15, 2025, meeting.

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B. Review of applications

The Board reviewed 5 applications, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:10 am.

**Moved back into Open Session:**

**IX. Motions & Reminders**

Review closed minutes & keep closed minutes closed:

Motion was made, seconded (O'Kelly/Baldwin) to approve the closed minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

Accept Recommendations:

Motion was made, seconded (Anderson/O'Kelly) to accept the recommendations made in closed session. Motion passed with a quorum of members. Ms. O'Kelly abstained for Plecha.

- 1) Jeffrey Plecha: Deferred, pending 2x AXP to meet IL education.
- 2) Kyle Burds: Deferred, pending an EESA or E.A. evaluation.
- 3) Norbert Schlotter: Deferred, pending an IAP, EESA or E.A. evaluation.
- 4) Seo Hyung: Deferred, pending an EESA evaluation and new experience.
- 5) Christopher Vallette: Deferred, pending an EESA or E.A. evaluation.

Reminders:

Mr. Lazell reminded the Board the next scheduled meeting is September 17, 2025. He also reminded the members to turn in their travel vouchers.

**X. Adjournment**

Motion was made, seconded (O'Kelly/Lyons) to adjourn the meeting. Motion passed with a quorum of members. Meeting adjourned at 11:13 am.