

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: July 23, 2025
Convened: 10:03 am
Adjourned: 11:28 am
Location: Springfield/Chicago/WEBEX

Members Present: Gale E. Hake, Chair
Rebecca Popeck, Vice-Chair
James W. Abbitt Jr., Member
Kim Lyons, Member
Derek Twente, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, IDFPR General Counsel
Roy Cepero, IDFPR Design Professions Investigator

Guests Present: Ryan Roth, IPLSA
Mike Bytner

Open Session: The Meeting was called to order at 10:03 am.
Roll Call: The Board Members present constituted a quorum of the Board.

1. Board Member comments Mr. Hake welcomed everyone and asked if there were any Board comments.

None presented.

2. Guest comments Mr. Roth thanked the Board for the ability to attend the meeting. He shared IPLSA is working on the topics for the 2026 annual meeting being held in Springfield on February 4-6.

3. Licensing Manager Report

A. Rules Update Mr. Lazell shared that the Rule packet has been approved by JCAR and they should be adopted in the next few weeks.

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- B. CORE System Update Mr. Lazell gave an update on the CORE licensing system conversion process, noting that the architect profession should be migrated in the fall and fully implemented no later than January 2026.
- 4. Review of Open Minutes** The Board reviewed the minutes of the May 21, 2025, meeting. Motion was made, seconded (Abbitt/Popeck) to accept the minutes of the meeting as presented. Motion passed with a quorum of members.
- 5. Ongoing Business** None discussed.
- 6. Report from Ad Hoc groups**
- A. Complaint Review group Ms. Popeck shared the Complaint Statistics based on recommendations from the May 2025 meetings for each profession:
- Architect: Opened 3, Closed 4, Referred to prosecutions 1
SE: Opened 1, Closed 3, Referred to prosecutions 0
PE: Opened 10, Closed 7*, Referred to prosecutions 0
LS: Opened 3*, Closed 0, Referred to prosecutions 0
* 1 PE complaint re-assigned to Land Surveyor Board
- Complaints currently under investigation:
Architect – 24
SE – 7
PE – 27
LS – 6
- Cases currently being prosecuted:
Architect - 27
Land Surveyor - 5
Professional Engineer - 21
Structural Engineer - 10
- B. Jurisdictional Exam group *No new actions reported.*

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7. New Business

A. NCEES Annual Meeting
– Motions

The Board discussed the proposed motions, noting the Position Statement # 2 on AI technology, Education Motion # 2, Finance Motion # 4, and ACCA Motion # 1.

B. General Discussion

Mr. Hake also noted that he participated in the July NCEES state of the council and provided a report.

Motion to move into Closed Session:

Motion was made, seconded (Lyons/Popeck) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:09 am. Motion passed with a quorum of members via roll call.

8. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the May 21, 2025, meeting.

B. Application Review/Discussion

No applications were presented to the Board for review, pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

Moved back into Open Session:

Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:43 am.

9. Motions & Reminders:

A. Review of closed minutes and keep closed.

Motion was made, seconded (Twente/Popeck) to approve the closed meeting minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

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B. Reminders

Mr. Lazell reminded the Board that the next meeting is scheduled to be on September 24, 2025, and reminded the members to send in their travel vouchers for reimbursement.

10. Adjournment

Motion was made, seconded (Popeck/Lyons) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 11:47 am.