

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: September 17, 2025
Convened: 9:17 am
Adjourned: 10:43 am
Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair
Kimberly Kurtenbach, Vice-Chair
Robert Anderson, Member
Kimshasa Baldwin, Member
Belinda O'Kelly, Member

Member(s) Absent: Norman Lach, Member
Robert Lyons, Public Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ann Erickson, DPR General Counsel
Roy Cepero, DPR Design Professions Investigator

Guests Present: Eric Kliner, AIA-IL

Open Session: The Meeting was called to order at 9:17 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Comments

Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share.

None presented.

II. Guest Comments

Mr. Kliner reminded the members the AIA-IL annual conference is coming up in October.

III. Licensing Manager Report

A. CORE System Update

Mr. Lazell shared he has drafted the architect profession application, and it is currently being built. It should be fully implemented no later than January 2026, along with the other design professions and the professional design firm registration.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

IV. Review of Open Minutes The Board reviewed the open minutes of the July 16, 2025, meeting. Motion was made, seconded (O’Kelly/Kurtenbach) to accept the open minutes as presented. Motion passed with a quorum of members.

V. Ongoing Business *No discussion at this time.*

VI. Report from Ad Hoc Groups

A. Complaint Review Mr. Lazell shared the Complaint Statistics based on recommendations from the July 2025 meetings for each profession:

Architect: Opened 3, Closed 7, Referred to prosecutions 4

SE: Opened 4, Closed 2, Referred to prosecutions 1

PE: Opened 10, Closed 5, Referred to prosecutions 0

LS: Opened 1, Closed 1, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 16

SE – 8

PE – 31

LS – 6

Cases currently being prosecuted:

Architect - 30

Land Surveyor - 11

Professional Engineer - 22

Structural Engineer - 5

B. NCARB information review Ms. O’Kelly shared a report. Ms. Kurtenbach noted she was on the NCARB education committee and will share information as appropriate – given the confidential nature of the committee’s work.

C. Continuing Education Ms. Baldwin shared a report, noting that Illinois is like other states in terms of CE requirements and questioned how can DPR better ensure compliance with audits. She said she had a discussion with Josh Batkin with NCARB about CE requirements and auditing processes, provided the members with discussion questions and

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

stated the topic of CE will be discussed at the 2026 regional summit meeting.

VII. New Business

A. General Discussion

Mr. Lazell inquired if the members had any comments on the proposed NCARB South Africa MRA.

Ms. Kurtenbach said NCARB has done a great job of ensuring parity and equity for each of the MRAs.

Ms. Gillette-Murphy noted that CIDQ has a similar agreement for the Interior Design profession.

Mr. Lazell thanked the members and said he would direct the general counsel to review the MRA to ensure it like the others, then he would add this MRA to the next round of Rule revisions.

Motion to move into Closed Session:

Motion was made, seconded (Anderson/Kurtenbach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:34 am. Motion passed with a quorum of members voting yes via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the July 16, 2025, meeting.

B. Review of applications

The Board reviewed 1 application, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:40 am.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

IX. Motions & Reminders

Review closed minutes & keep closed minutes closed: Motion was made, seconded (O'Kelly/Anderson) to approve the closed minutes as amended and keep the closed minutes closed. Motion passed with a quorum of members.

Accept Recommendations: Motion was made, seconded (O'Kelly/Baldwin) to accept the recommendations made in closed session. Motion passed with a quorum of members.

1) Qianqian Cai: Deferred, pending 2x AXP to meet IL education.

Reminders: Mr. Lazell reminded the Board the next scheduled meeting is November 12, 2025. He also reminded the members to turn in their travel vouchers.

X. Adjournment Motion was made, seconded (Baldwin/Anderson) to adjourn the meeting. Motion passed with a quorum of members. Meeting adjourned at 10:43 am.