



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Professional Regulation

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Governor

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Secretary

CAMILE LINDSAY
Director

Illinois Land Surveyors Licensing Board: Open Meeting Minutes

Date: September 24, 2025

Location: Springfield / Chicago / WebEx

Convened: 10:06 AM | **Adjourned:** 11:52 AM

Roll Call

Members Present:

- Gale E. Hake, Chair
- Rebecca Popeck, Vice-Chair
- James W. Abbitt Jr., Member
- Kim Lyons, Member
- Derek Twente, Member

Staff Present:

- Kyle Lazell, Design Licensing Manager
- Ronald Almiron, IDFPR General Counsel
- Roy Cepero, IDFPR Investigator

Guests Present:

- Ryan Roth, IPLSA
- Tim Pappas

Open Session

1. **Board Member Comments:** None
2. **Guest Comments:** Mr. Roth thanked the Board for the ability to attend the meeting. He shared that IPLSA is planning for the 2026 annual meeting being held in Springfield on February 4-6.

3. Board Liaison Report:

A. CORE System Update

- i. Mr. Lazell gave an update on the CORE licensing system conversion process, noting the profession should be migrated in the fall and fully implemented no later than January 2026.

4. Approval of Previous Open Minutes: The Board reviewed the open minutes of the July 23, 2025 meeting. Motion was made, seconded (Popeck/Lyons) to approve the open minutes of the meeting as presented. Motion passed with a quorum of members.

5. Ongoing Business:

A. IDOT Concern – plat of highway & public roadways

- i. The Board continued the discussion on the issue presented.

Motion was made, seconded (Popeck/Lyons) to recommend that IDFPR draft a variance to address this issue until the administrative rules can be updated to resolve the issue. Motion passed with a quorum of members.

Motion was made, seconded (Abbitt/Popeck) to recommend that IDFPR draft an administrative rule amendment to resolve the issue. Motion passed with a quorum of members.

6. Report from Ad Hoc Groups:

A. Complaint Review Group

- o Mr. Hake shared the Complaint Statistics for each profession:

- **Complaints reviewed at the July 2025 meetings:**

- Architect: Opened 3, Closed 7, Referred 4
- Structural Engineer (SE): Opened 4, Closed 2, Referred 1
- Professional Engineer (PE): Opened 10, Closed 5, Referred 0
- Land Surveyor (LS): Opened 1, Closed 1, Referred 0

- **Complaints under investigation:**

- Architect: 16
- Structural Engineer (SE): 8
- Professional Engineer (PE): 31
- Land Surveyor (LS): 6

- **Cases in prosecutions:**

- Architect: 30
- Structural Engineer (SE): 11

- Professional Engineer (PE): 22
- Land Surveyor (LS): 5

- B. Jurisdictional Exam Group
- No new actions reported.

7. New Business:

A. NCEES Annual Meeting - Report: Mr. Hake presented a report to the Board.

- i. Main topics discussed included:
 - ICOR overlap of practices guide
 - AI usage
 - Finance Motions
 - NCEES Foundation
 - Central Zone update
 - PLSS Exam update
 - Exam decoupling
 - PS Geospatial exam
 - ALTA/NSPS standards update
- ii. Ms. Popeck also noted that the ACCA Motion #1 was withdrawn.
- iii. Mr. Hake also noted that he participated in the August NCEES state of the council.

B. PLSS Exam and IL Jurisdictional Exam discussion:

- i. The Board continued the discussion on the issue presented.
- ii. Because the NCEES PS Exam will remove all PLSS questions/content in October 2027, and as they will be creating a new PLSS exam for jurisdictions that utilize this method, the Board determined that Illinois would need to require the PLSS exam for licensure to ensure licensees are competent with the PLSS method.
- iii. Motion was made, seconded (Popeck/Lyons) to recommend that IDFPR adopt usage of the NCEES PLSS exam for licensure when it is available in 2027. Motion passed with a quorum of members.

C. General Discussion: No further items presented.

Closed Session

Motion to move into Closed Session: Motion was made, seconded (Popeck/Lyons) to move into Closed Session pursuant to Section 2C (4 & 15) of the Open Meetings Act. Motion passed with a quorum of members voting yes via roll call.

Entered Closed Session at 11:35 AM

- A. **Review of Previous Closed Minutes:** The Board reviewed the closed minutes of the July 23, 2025 meeting.
- B. **Application Review/discussion:** The Board reviewed 1 application, pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

The Board Chair moved the meeting back into Open Session.

Returned to Open Session at 11:47 AM

Motions and Reminders

Approval of Previous Closed Minutes: Motion was made, seconded (Abbitt/Popeck) to approve the closed meeting minutes as presented, and keep the closed minutes closed. Motion passed with a quorum of members.

Acceptance of Recommendations: Motion was made, seconded (Lyons/Hake) to accept the recommendations made in closed session. Motion passed with a quorum of members.

1. Melissa Miller: Approved for SI enrollment

Reminders: Mr. Lazell reminded the Board that the next meeting is scheduled for November 18, 2025, and to turn in a travel voucher for reimbursement.

Adjournment

Motion was made, seconded (Abbitt/Lyons) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 11:52 am.