



JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

Real Estate Appraisal Administration and Disciplinary Board
Minutes of Open Session

Meeting Date: September 9, 2025

Location: IDFPR - Division of Real Estate
555 West Monroe Street 5th Floor, Conference Room 5C5
Chicago, IL 60661
And
Via Interactive Video Conference
320 West Washington Street, 2nd Floor, Conference Room 258
Springfield, IL 62786

Board Member(s) Present:
At Chicago Location: Douglas Anderson, Gail Lissner, Salvatore Louise, Patricia McGarr,
Jonathan Michie, Ken Mrozek, Christopher Posey, Brain Weaver (Non-
Voting)

Board Member Present
In Springfield Location: Faiq Mihlar

Board Member Present via Webex: Paul David Brown

Division Staff Present: Nathaniel Chandler – Chief of Licensing and Education
Adrienne Levatino – Associate General Counsel
Merle Shearer – Chief of Prosecutions
Hector Rodriguez – Chief of Investigations
Kim Prickett – Operations Manager
Mary Crocker – Appraisal Education
Susan Sigourney – Board Liaison
Maria Lopez – Board Liaison

Guest(s) Present: Jim Blaydes – ICAP
Scott Dibiasio – Appraisal Institute
Jamie Illingworth – The CE Shop
Randy Neff - ICAP

Call to Order: The meeting was called to order at 10:00 a.m. by Chair Jonathan Michie. The Board members present constituted a quorum of the Board.

A motion was made by Mrozek and seconded by Anderson pursuant to Section 7 (a) of the Open Meetings Act to allow Paul David Brown to attend this meeting by other means because they were prevented from physically attending for employment purposes. The motion carried unanimously.

Approval of Minutes: Board members reviewed the Minutes of the Open Session of the August 12, 2025, Appraisal Board meeting. A motion was made by McGarr and seconded by Lissner to approve those minutes. The motion carried unanimously.

Public Comments: There were no public comments.

Staff Reports:

Licensing: The Licensing Report for activity conducted in August 2025 was presented and distributed. A copy of the report is attached to and made a part of these minutes.

Nathaniel Chandler explained that the renewal deadline for the Real Estate Appraisers is September 30. Renewals will still be available online with a late fee until the end of the October. Forms for appraiser renewals, which are paper renewal process; are still available on website.

Nathaniel Chandler explained that Mary Crocker distributed a description of the new Valuation Bias and Fair Housing Law requirement to the education providers.

Education: Mary Crocker reported that since the last Board meeting, the following have been approved: Sixteen appraisal education courses, three log audits, one out of state continuing education (CE) course, one out of state non-student activity, three endorsement applications, and two application reviews.

A motion was made by McGarr and seconded by Lissner to recommend approval of the sixteen appraisal education course applications reviewed by Board members:

Appraisal Courses reviewed and approved by Gail Lissner:

- Appraisal Institute (CE) Valuation Bias and Fair Housing Laws and Regulations Asynchronous, 7 hours.
- Appraisal Institute (QE) Valuation Bias and Fair Housing Laws and Regulations Online, 8 hours.
- Appraisal Institute (CE) Appraiser's Guide to the New URAR Synchronous, 7 hours.

Appraisal Course reviewed and approved by Doug Anderson:

- ASFMRA (CE) ASFMRA Annual Meeting 2025, 4 hours.

Appraisal Course reviewed and approved by Ken Mrozek:

- ASFMRA (CE) Rapid Fire Case Studies, 6 hours.
- ASFMRA (CE) 2025 Risk 360. 8 hours.

Appraisal Course reviewed and approved by Chris Posey:

- Appraiser eLearning (CE) Into the Arena – Expert Roles in Litigation Support, 3 hours.
- Appraiser eLearning (CE) Cents and Sensibility: Bringing Clarity and Confidence to the Cost Approach, 7 hours.
- Green Mountain (CE) Understanding Data Analysis Asynchronous, 5 hours.
- Green Mountain (CE) Interagency Appraisal and Evaluation Guidelines: What you Need to Know, 7 hours.

Appraisal Course reviewed and approved by Jonathan Michie:

- Greater St. Louis Chapter (CE) Economic Update with Scott Colbert and Kurt Weigle, 2 hours.

Appraisal Course reviewed and approved by Paul Brown:

- McKissock (CE) Valuation Bias and Fair Housing Laws and Regulations Synchronous, 7 hours.
- McKissock (CE) National Valuation Bias and Fair Housing Laws and Regulations Asynchronous, 7 hours.
- McKissock (CE) National Valuation Bias and Fair Housing Laws and Regulations Asynchronous, 7 hours.
- McKissock (CE) National Valuation Bias and Fair Housing Laws and Regulations Synchronous, 4 hours.
- McKissock (CE) National Valuation Bias and Fair Housing Laws and Regulations Synchronous, 8 hours.

Investigations: The 2025 Investigations Report through the month of August presented and distributed. A copy of the report is attached to and made a part of these minutes.

Prosecutions: The 2025 Prosecutions Report through the month of August was presented and distributed. A copy of the report is attached to and made a part of these minutes.

Formal Hearing Schedule: A formal hearing may be scheduled in October.

Old Business: There was no Old Business to discuss.

New Business: There was no New Business to discuss.

Closed Session: A motion was made at 10:21 a.m. by Mrozek and seconded by McGarr to enter Closed Session for the purposes set forth in Sections 2(c)(4), (15) and 21 of the Open Meetings Act. The Motion was passed unanimously upon a roll call vote.

Review of Minutes: The Board reviewed the closed minutes of the August 12, 2025, Appraisal Board meeting.

Deliberations: There were no disciplinary matters for the Board to deliberate.

Motion To Return to Open Session: A Motion was made at 10:33 a.m. by McGarr and seconded by Louise to return to open session. The Motion carried unanimously.

Approval of Closed Minutes: A motion was made by Lissner and seconded by Mrozek to approve the minutes of the closed session of the August 12, 2025, Board meeting as presented and to keep them closed. The motion carried unanimously.

Ratify Actions Taken in Closed: There were no recommendations made by the Board in Closed Session.

Recommendations: There were no deliberations for the Board to consider.

Orders: There were no orders for the Board to consider.

Minutes Remain Closed: A motion was made by Anderson and seconded by Lissner that the minutes of all the closed sessions of the Appraisal Administration and Disciplinary Board remain and be kept closed. The motion carried unanimously.

Adjournment: There being no further business, a motion was made at 10:35 a.m. by McGarr and seconded by Posey to adjourn the meeting. The motion carried unanimously.

Licensing Report

Prepared by Nathaniel Chandler

August 2025

Filtered By

- Board = APPRAISAL
- START DATE = 08/01/2025
- END DATE = 08/31/2025

9/3/2025 at 5:48:37 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	7	3	0	235	1,436
555	Licensed Appraiser Education Provider	0	0	1	0	0	18
556	Certified Residential Real Estate Appraiser	0	3	5	0	294	1,719
557	Associate Real Estate Trainee Appraiser	0	8	9	0	30	381
558	Appraisal Management Company	0	0	1	0	0	123
572	Temporary Practice Real Estate Appraiser	0	16	14	0	0	63
573	Licensed Appraiser Pre-Lic Course	0	4	3	0	0	96
575	Licensed Appraiser CE Course	0	11	14	0	0	375
Totals		0	49	50	0	559	4,211

Illinois Real Estate Appraiser Program

From: 8/1/2025 To: 8/31/2025

		Pass		Fail		Total
		N	%	N	%	N
Certified General Appraiser Examination	First Time	1	100.00	0	0.00	1
	Repeat	0	0.00	1	100.00	1
	Total	1	50.00	1	50.00	2
Certified Residential Appraiser Examination	First Time	0	0.00	1	100.00	1
	Repeat	2	66.67	1	33.33	3
	Total	2	50.00	2	50.00	4



APPRAISAL INVESTIGATIONS REPORT
AUGUST 2025

	Current Appraisal Caseload	Cases over 1 Year old	New Appraisal Cases Received	Referred to Prosecutions	Cases Closed in Investigations	
JANAURY	6	0	3	2	0	
FEBRUARY	6	0	1	0	1	
MARCH	8	0	3	0	1	
APRIL	7	0	3	2	2	
MAY	6	0	1	1	1	
JUNE	3	0	0	1	2	
JULY	5	2	5	2	1	
AUGUST	3	2	2	3	1	
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTAL			18	11	9	

August 2025
Prosecutions Report

Column1	Pending/Open RE Cases	RE cases 3 months or less	RE Cases over 3 months	RE Cases over 6 months	RE Cases Over 9 months	RE Cases Over 12 months	RE Cases over 24 months	New RE Cases Rec'd	Complaints filed	Informal Conferences held	Formal Hearings held	RE Cases Closed	CLOSED: Admin	CLOSED: Admin Warning Letter	Closed: Order	Closed: Consent Order	CLOSED: Non-Disc Order	CLOSED: Income Tax	Motion of Rehearing Filed
January	117	54	38	10	6	8	1	29	3	1	0	34	6	1	2	3	1	21	0
February	123	56	35	18	6	6	2	40	1	1	0	34	2	3	2	6	0	20	1
March	131	80	19	14	6	4	2	54	3	0	0	46	6	2	3	20	1	14	0
April	142	71	36	19	5	10	1	39	2	4	1	28	6	2	3	1	0	16	0
May	107	44	26	19	7	8	3	22	3	4	1	57	9	0	0	5	2	41	0
June	131	69	27	16	5	12	2	58	4	0	1	34	4	0	5	4	0	21	0
July	172	106	29	17	6	11	3	63	0	2	1	22	1	1	1	2	1	15	1
August	185	103	46	16	7	10	3	60	3	2	1	47	3	0	7	6	1	30	0
September												0					0		0
October												0					0		0
November												0					0		0
December												0					0		0
Total												302					0		2
																	0		
																	0		