



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

Illinois Department of Financial & Professional Regulation, Division of Real Estate
Community Association Manager Licensing and Disciplinary Board
OPEN Minutes

Date: March 17, 2026

Call to Order: 11:00 a.m.

Location: IDFPR - Division of Real Estate
555 West Monroe Street, 5th Floor, Conference Room 5C5
Chicago, IL 60661
And
Via Interactive Video Conference at IDFPR
320 West Washington Street, 2nd Floor, Conference Room 258
Springfield, IL 62786

Board Members Present: Barbara Al-Saigh – CAM Member
Marla Jackson - CAM Member
Matthew Dorsch – CAM Member
Stephanie Skelley – CAM Member

Board Member(s) Absent: Brent Baccus – Chairperson – Unit Owner
Louis Lutz – Vice Chairperson – CAM Member

Division Staff Present: Adrienne Levatino – Associate General Counsel
Jeremy Reed – Deputy Director of Real Estate
Nathaniel Chandler – Chief of Licensing and Education
Jennifer RossiterMoreno – Real Estate Coordinator
Merle Shearer – Chief of Prosecutions
Hector Rodriguez – Chief of Investigations
Jenni Scheck - Staff Attorney
Susan Sigourney – Board Liaison
Maria Lopez - Board Liaison
Kim Prickett – Operations Manager

Guest(s) Present: Elise Busse – CAI
Phil Avilar – Condo Advocate

Call to Order: The meeting was called to order at 11:00 am by Acting Chair, Marla Jackson. The Board members present constituted a quorum of the Board.

Approval of Minutes: The Board members reviewed the Minutes of the Open Session of the January 20, 2026, Community Association Manager Licensing and Disciplinary Board meeting. A motion was made by Dorsch and seconded by Skelley to approve the Open Minutes. Motion carried unanimously.

Public Comments: There were no comments from the public.

STAFF REPORTS

Licensing: The 2026 Licensing Report for activity conducted through the month of February was presented and discussed.
 1836 Active CAM licensees
 160 Active CAM Firms
 38 Active CAM Education Sponsors
 115 Active CAM CE Courses
 Three CAM Pre Licensed Courses

Complaints: The 2026 Complaints Reports through the month of January and February were presented and distributed.

For the month of January:
 20 new complaints
 16 complaints were assigned to Investigations
 No complaints were closed at Intake Review
 Four complaints were closed at CCR

For the month of February:
 19 new complaints
 17 complaints were assigned to Investigations
 One complaint was closed at Intake Review – duplicate complaint
 Two complaints were closed at CCR

Investigations: The 2026 Investigations Reports through the month of January and February were presented and distributed.

For the month of January:
 16 new complaints were received and assigned to Investigations.
 No cases were referred to Prosecutions
 One case was closed in Investigations

For the month of February:
 17 new complaints were received and assigned to Investigations
 Six cases were closed in Investigations
 One case was referred to Prosecutions

336 current CAM cases pending in Investigations.

Prosecutions: The 2026 Prosecutions Reports through the months of January and February were presented and distributed.

For the month of January:
One new case was received
30 pending cases
No informal conferences were held
Three formal complaints were filed
Three cases were closed

For the month of February:
One new case was received
28 pending cases
No informal conferences were held
No formal complaints were filed
Three cases were closed

Formal Hearing Schedule: Board Members received a schedule of upcoming formal hearings.

Old Business: 2026 State of Illinois Mandatory Trainings – Must be completed by 03/31/2026

New Business: None

Closed Session: A motion was made at 11:12 a.m. by Skelley and seconded by AlSaigh to enter Closed Session for the purposes set forth in Sections 2(c)(4), (15) and 21 of the Open Meetings Act. The Motion was passed unanimously upon a roll call vote.

Review of Minutes: The Board reviewed the closed minutes of the January 20, 2026, CAM Board Meeting.

Deliberations: There were no Deliberations for the Board to consider.

Motion to Return to Open Session: A motion made by Dorsch and seconded by Al-Saigh to go into Open Session at 11:20 a.m. The Motion carried unanimously.

Approval of Closed Minutes: A motion was made by Dorsch and seconded by Skelley to approve the minutes of the closed session of the January 20, 2026, CAM Board meeting, The Motion carried unanimously.

Ratify Actions Taken
In Closed Session:

A Motion was made by Skelley and seconded by Al-Saigh to ratify the Recommendations made by the Board in Closed Session which includes ratifying the actions of Consumer Complaint Review (CCR) Committee and review of five Consent Orders. The Motion carried unanimously.

Recommendations:

There were no deliberations for the Board to consider.

Orders:

Two Consent Orders and One Non-Disciplinary Order were reviewed and signed on behalf of the Board in Closed Session. Two Consent Orders are as follows:

2023-02781 Kass Management Services
2025-05728 A Plus PMG LLC

Minutes Remain Closed:

A Motion was made by Dorsch and seconded by Skelley that the Minutes of all Closed Sessions of the CAM Board remain and be kept closed. The Motion carried unanimously.

Adjournment:

There being no further business, a Motion was made by Dorsch and seconded by Al-Saigh to adjourn at 11:22 a.m. The Motion carried unanimously.