



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**Real Estate Appraisal Administration and Disciplinary Board**  
**Minutes of Open Session**

Meeting Date: January 13, 2026

Location: IDFPR - Division of Real Estate  
555 West Monroe Street 5<sup>th</sup> Floor, Conference Room 5C5  
Chicago, IL 60661  
And  
Via Interactive Video Conference  
320 West Washington Street, 2<sup>nd</sup> Floor, Conference Room 258  
Springfield, IL 62786

Board Member(s) Present:  
At Chicago Location: Gail Lissner, Salvatore Louise, Patricia McGarr, Jonathan Michie, Ken Mrozek, Christopher Posey, Brittini Trueblood, Brian Weaver (Non-Voting)

Board Member Present  
In Springfield Location: Paul David Brown and Faiq Mihlar

Board Member Absent: Douglas Anderson

Division Staff Present: Nathaniel Chandler – Chief of Licensing and Education  
Adrienne Levatino – Associate General Counsel  
Merle Shearer – Chief of Prosecutions  
Hector Rodriguez – Chief of Investigations  
Kim Prickett – Operations Manager  
Mary Crocker – Appraisal Education  
Susan Sigourney – Board Liaison  
Maria Lopez – Board Liaison

Guest(s) Present: Jamie Illingworth – The CE Shop  
Erin Dixson

Call to Order: The meeting was called to order at 10:03 a.m. by Chair Jonathan Michie. The Board members present constituted a quorum of the Board.

Approval of Minutes: Board members reviewed the Minutes of the Open Session of the December 9, 2025, Appraisal Board meeting. A motion was made by McGarr and seconded by Trueblood to approve those minutes. The motion carried unanimously.

Public Comments: There were no public comments.

Staff Reports:

Licensing: The Licensing Report for activity conducted in December 2025 was presented and distributed.

Nathaniel Chandler informed the board that a continuing education (CE) fact sheet for the 2027 appraisal renewal will be available on the website. This CE fact sheet will include the new CE requirements that went into effect in January 2026.

Education: Mary Crocker reported that since the last Board meeting, the following have been approved: seven appraisal education courses; three log audits; five endorsement applications; and five application reviews.

A motion was made by Mrozek and seconded by McGarr to recommend approval of the seven appraisal education course applications reviewed by Board members:

Appraisal Courses reviewed and approved by Gail Lissner:

- Appraiser eLearning (CE) 2026-2027 7 Hour USPAP, 7 hours.
- Chicago Chapter of the Appraisal Institute (CE) Conditions of the Chicago Real Estate Market, 7 hours, classroom
- Chicago Chapter of the Appraisal Institute (CE) Conditions of the Chicago Real Estate Market, 7 hours. Synchronous
- Chicago Chapter of the Appraisal Institute (CE) 2026 Update from the Cook County Assessor, 2 hours.
- International Right of Way (CE) Acquisition for Pipeline Projects, 16 hours.

Appraisal Course reviewed and approved by Christopher Posey:

- International Right of Way (CE) Elevating Your Ethical Awareness, 8 hours.
- McKissock (CE) Introduction to Right of Way Appraisals, Asynchronous, 7 hours.

Investigations:

The 2025 Investigations Report through the month of December was presented and distributed. Hector Rodriguez informed the Board that there were three new Appraisal complaints received in December and there are currently 6 total complaint cases pending.

Hector Rodriguez informed the Board of plans to hire three new investigators.

Prosecutions:

The 2025 Prosecutions Report through the month of December was presented and distributed. Merle Shearer informed the Board that there were no new Appraisal cases received in December and there are currently seven open cases. Mr. Shearer noted that there was one informal conference held in December. Mr. Shearer also said there were four cases closed; one was closed administratively, two were closed with Consent to Administrative Supervision Orders, and one was a tax case.

Formal Hearing Schedule:

There are no formal hearings scheduled.

Old Business:

There was no Old Business.

New Business:

Jonathan Michie informed the Board that members of the Appraisal State Modernization Committee will be attending the Appraisal Board meeting on February 10 in person.

Susan Sigourney informed the Board that the mileage reimbursement rate increased from 70 cents to 72.5 cents per mile for Board members and state employees, effective January 1, 2026, and will apply to all travel occurring on or after January 1, 2026.

Closed Session:

A motion was made at 10:10 a.m. by McGarr and seconded by Trueblood to enter Closed Session for the purposes set forth in Sections 2(c)(4), (15) and 21 of the Open Meetings Act. The Motion was passed unanimously upon a roll call vote.

Review of Minutes:

The Board reviewed the closed minutes of the December 9, 2025, Appraisal Board meeting.

Deliberations:

There were no disciplinary matters for the Board to deliberate.

Motion To Return to Open Session: A Motion was made at 10:12 a.m. by McGarr and seconded by Lissner to return to open session. The Motion carried unanimously.

Approval of Closed Minutes: A motion was made by Trueblood and seconded by Louise to approve the minutes of the closed session of the December 9, 2025, Board meeting as presented and to keep them closed. The motion carried unanimously.

Recommendations: There were no deliberations for the Board to consider.

Orders: There were no Consent Orders for the Board to consider

Minutes Remain Closed: A motion was made by Mrozek and seconded by McGarr that the minutes of all the closed sessions of the Appraisal Administration and Disciplinary Board remain and be kept closed. The motion carried unanimously.

Adjournment: There being no further business, a motion was made at 10:14 a.m. by Trueblood and seconded by Mihlar to adjourn the meeting. The motion carried unanimously.