



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LURIE MURPHY**  
Director

**Real Estate Appraisal Administration and Disciplinary Board**  
**Minutes of Open Session**

Meeting Date: March 10, 2026

Location: IDFPR - Division of Real Estate  
555 West Monroe Street 5<sup>th</sup> Floor, Conference Room 5C5  
Chicago, IL 60661  
And  
Via Interactive Video Conference  
320 West Washington Street, 2<sup>nd</sup> Floor, Conference Room 258  
Springfield, IL 62786

Board Member(s) Present:  
At Chicago Location: Douglas Anderson, Gail Lissner, Salvatore Louise, Patricia McGarr,  
Ken Mrozek, Christopher Posey, Brittini Trueblood, Brian Weaver (Non-  
Voting)

Board Member Present  
In Springfield Location: Paul David Brown and Faiq Mihlar

Board Member Absent: Jonathan Michie

Division Staff Present: Jeremy Reed – Deputy Director of the Division of Real Estate  
Nathaniel Chandler – Chief of Licensing and Education  
Adrienne Levatino – Associate General Counsel  
Merle Shearer – Chief of Prosecutions  
Kim Prickett – Operations Manager  
Mary Crocker – Appraisal Education  
Susan Sigourney – Board Liaison  
Maria Lopez – Board Liaison

Guest(s) Present: Scott DiBiasio - The Appraisal Institute  
Jamie Illingworth – The CE Shop

Call to Order: The meeting was called to order at 10:01 a.m. by Vice Chair Christopher Posey. The Board members present constituted a quorum of the Board.

Approval of Minutes: Board members reviewed the Minutes of the Open Session of the February 10, 2026, Appraisal Board meeting. A motion was made by Anderson and seconded by McGarr to approve those minutes. The motion carried unanimously.

Public Comments: There were no public comments.

Staff Reports:

Licensing: The Licensing Report for activity conducted in February 2026 was presented and distributed.

Nathaniel Chandler presented the number of active appraisal licenses for each type of appraisal license for the month of February 2026:

- Certified General Real Estate Appraiser – 1,322
- Certified Residential Real Estate Appraiser – 1,520
- Associate Real Estate Trainee Appraiser – 308
- Temporary License Real Estate Appraiser – 84
- Appraisal Management Company – 124
- Licensed Appraiser Education Provider – 20
- Licensed Appraiser Pre-License Education Course – 98
- Licensed Appraiser CE Course – 410

Nathaniel Chandler explained that the number of Certified General Appraisers and Certified Residential Appraisers is consistent with the figures from last year at this time.

Nathaniel Chandler informed the board that he is developing a continuing education (CE) fact sheet for the 2027 appraisal renewal which will be available on the website.

Education: Mary Crocker reported that since the last Board meeting, the following have been recommended for approval by the Board and approval by the Department: one appraisal education provider; 19 appraisal CE courses; two appraisal qualifying education (QE) courses; one log audit; two out of state CE courses; one out of state QE course; one out of state non-student activity; eight endorsement applications; and five application reviews.

A motion was made by Mrozek and seconded by Lissner, to recommend that the Department approve one appraisal education provider application, 19 appraisal CE course applications and two appraisal QE course applications identified as follows:

Appraisal Education Provider application reviewed and approved by Brian Weaver on behalf of the the Department:

- Illinois Property Assessment Institution

Appraisal Courses reviewed and recommended for approval by the Department by Douglas Anderson on behalf of the Board:

- ASFRMA (CE) Appraisal Through the Eyes of the Reviewer, 7 hours.
- Champions School of Real Estate (CE) A Roadmap to Reporting the New URAR, 4 hours.
- Champions School of Real Estate (CE) Residential Valuation: Looking Forward, 14 hours.
- Champions School of Real Estate (QE) Residential Valuation: Looking Forward, 15 hours.

Appraisal Courses reviewed and recommended for approval by the Department by Ken Mrozek on behalf of the Board:

- Appraisal Institute (CE) Advanced Spreadsheet Modeling for Valuation, 14 hours.
- Appraisal Institute (CE) Analyzing and Reporting the Income Approach in the New URAR, 4 hours.

Appraisal Courses reviewed and recommended for approve by the Department by Jonathan Michie on behalf of the Board:

- Appraisal Institute (CE) 2026 Annual Conference Day 1, am, 3 hours.
- Appraisal Institute (CE) 2026 Annual Conference Day 1, pm, 4 hours.
- Appraisal Institute (CE) 2026 ACTS – Day 1, 7 hours.
- Appraisal Institute (CE) 2026 ACTS – Day 2, 7 hours.
- Appraisal Institute (CE) 2026 Annual Conference Day 2, am, 4 hours.
- Appraisal Institute (CE) 2026 Annual Conference Day 2, pm, 3 hours.

Appraisal Courses reviewed and recommended for approval by the Department by Gail Lissner on behalf of the Board:

- Champions School of Real Estate (CE) Valuation Bias and Fair Housing Laws and Regulations, 7 hours.
- Champions School of Real Estate (QE) Valuation Bias and Fair Housing Laws and Regulations, Synchronous, 8 hours.
- McKissock (CE) Introduction to Condemnation Appraising with Case Studies, Asynchronous, 4 hours.
- McKissock (CE) Office Buildings Assessments and Appeals, Asynchronous, 7 hours.

Appraisal Courses reviewed and recommended for approval by the Department by Christopher Posey on behalf of the Board:

- McKissock (CE) Effects of COVID on Office Buildings, Tale of Six Cities, Asynchronous, 4 hours.
- McKissock (CE) Mastering Residential Appraisal Review LW, 4 hours.
- McKissock (CE) b UAD 3.6 Inspection Workflow Wizardry, Asynchronous, 5 hours.
- McKissock (CE) Appraising Special-Purpose Properties, Asynchronous, 4 hours.
- The CE Shop (CE) Appraising Homes After Natural Disaster, Asynchronous, 7 hours.

Investigations: The 2026 Investigations Report through the month of February was presented by Hector Rodriguez:

- New Appraisal Cases Received – 0
- Cases Referred to Prosecutions – 1
- Cases Closed in Investigations – 0
- Current Appraisal Caseload – 4

Prosecutions: The 2026 Prosecutions Report through the month of February was presented by Merle Shearer:

- New Appraisal Cases – 1
- Pending/Open Cases – 9
- Informal Conferences held – 0
- Cases Closed – 2
  - Case Closed with an Administrative Warning Letter – 1
  - Case Closed with a Formal Order - 1

Formal Hearing Schedule: There are no formal hearings scheduled.

Old Business: There was no Old Business.

New Business: There was no New Business.

Closed Session: A motion was made at 10:23 a.m. by Lissner and seconded by Trueblood to enter Closed Session for the purposes set forth in Sections 2(c)(4), (15) and 21 of the Open Meetings Act. The Motion was passed unanimously upon a roll call vote.

Review of Minutes: The Board reviewed the minutes of closed session of the February 10, 2026, Appraisal Board meeting.

Deliberations: There were no disciplinary matters for the Board to deliberate.

Motion To Return to Open Session: A Motion was made at 10:27 a.m. by McGarr and seconded by Trueblood to return to open session. The Motion carried unanimously.

Approval of Closed Minutes: A motion was made by Mrozek and seconded by Anderson to approve the minutes of the closed session of the February 10, 2026, Board meeting as presented and to keep them closed. The motion carried unanimously.

Recommendations: There were no deliberations for the Board to consider.

Orders: There were no Consent Orders for the Board to consider.

Minutes Remain Closed: A motion was made by Lissner and seconded by McGarr that that due to the continuing need for confidentiality, all minutes of all closed sessions of the Appraisal Board meetings remain and be kept closed. The motion was passed unanimously.

Adjournment: There being no further business, a motion was made at 10:29 a.m. by Trueblood and seconded by McGarr to adjourn the meeting. The motion carried unanimously.