



# Illinois Department of Financial and Professional Regulation

## Division of Real Estate

**BRUCE RAUNER**  
Governor

**BRYAN A. SCHNEIDER**  
Secretary

**KREG T. ALLISON**  
Director  
Division of Real Estate

Illinois Department of Financial & Professional Regulation, Division of Real Estate  
REAL ESTATE EDUCATION ADVISORY COUNCIL  
OPEN Minutes

Date: August 10, 2017

Call to Order: 9:30 a.m. – Young Brockhouse – Acting Chairperson

Location: IDFPR – Division of Real Estate  
100 W. Randolph, 9<sup>th</sup> Floor, Room 375  
Chicago, IL 60601  
And  
Via Interactive Video Conference at IDFPR  
320 W. Washington, 2<sup>nd</sup> Floor, Room 258  
Springfield, IL 62786

Council Members Present: Carrie Lippha-Elliott, Michael Oldenettel, Wayne Paprocki, and Norm Willoughby

Council Member(s) Absent:

Staff Members Present: Jeremy Reed – Chief of Licensing & Education, Adrienne Levatino – Associate General Counsel, Joan Cunningham – Real Estate Education Administrator, and Debra Malinowski – Board Liaison.

Guests: Larry Toban – Real Estate Institute, Rocky Esposito – AHI Real Estate and Insurance, Mike Fair – Your House Academy, and Chris Read – READ Board Member

Topic	Discussion	Action
Approval of July 13, 2017 open minutes		A motion made by Lippa-Elliott / seconded by Oldenettel to approve the July 13, 2017 open minutes.
Agency/Staff Update	<p>Jill Johnson resigned her position with the Department of Real Estate, effective July 21, 2017 to accept a new position at her alma mater, Northwestern University.</p> <p>Young Brockhouse will be the acting chairperson for August / September EAC and READ meetings.</p>	
Old Business	There was no Old Business discussed.	
New Business	<p>Council discussed:</p> <ul style="list-style-type: none"> <li>• CE instructor applicant indicating on the application teaching Core A and B courses</li> <li>• Status on the 12 hour Management Broker Continuing Education Course Outline dated 7/13/17</li> <li>• Online application for real estate licenses</li> <li>• Real Estate staff completing the 90 hour broker pre-license course</li> </ul>	
Closed Session	<p>Roll Call Vote:  Carrie Lippa-Elliott, yes  Michael Oldenettel, yes  Wayne Paprocki, yes  Norm Willoughby, yes</p>	<p>A motion made by Paprocki/ seconded by Oldenettel to go into Closed Session to review applications pursuant to Section 2 (c) (4) and (15) of the Open Meetings Act at 9:40 am.</p> <p>Motion carried by roll call vote.</p>
Motion to Reconvene Open Session		<p>A motion made by Willoughby / seconded by Lippa-Elliott to go into Open Session at 10:55 am. Motion carried.</p> <p>Motion made by Lippa-Elliott / seconded by Paprocki to approve the July 13, 2017 closed meeting minutes as written.</p>

	<p>The Council recommended to:</p> <p>Approve:</p> <ul style="list-style-type: none"> <li>4 CE course applications (1 pending approval)</li> <li>6 CE instructor applications (3 with a limited license)</li> <li>1 Pre-license school application (pending approval)</li> <li>6 Pre-license course applications (6 pending approval)</li> <li>2 Post-license course applications (2 pending approval)</li> <li>6 Pre-license instructor applications (1 with a limited license)</li> </ul> <p>Re-review:</p> <ul style="list-style-type: none"> <li>1 CE instructor application</li> <li>3 CE course applications</li> </ul> <p>Denied:</p> <ul style="list-style-type: none"> <li>1 CE course application</li> </ul>	<p>Motion made by Willoughby / seconded by Oldenettel to approve the Council's recommendations made in Closed Session.</p>
Adjournment		<p>There being no further business to discuss, a motion made by Willoughby /seconded by Lippa-Elliott to adjourn at 10:50 am. Motion carried.</p>