

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

September 4, 2019

Time: 11:17 a.m. Adjourn: 12:50 p.m. (Petry/Kaiser)

Location: IDFPR Chicago Office, 100 W Randolph St, Suite 9-375
IDFPR Springfield Office, 320 W Washington St, Conference Room 258

Video-Conference meeting

Board Members Present: Rod Petrick, Chairman
 Jim Petry, Vice-Chairman
 Laurie Moore, Member
 Mitch Kaiser, Member
 Doug Sutton, Jr, Member

Staff Present: Jim Koehl, Board Liaison
 Richard Schultz, Legal Counsel

Topics:	Discussion:	Action:
Approve Minutes	March 26, 2019 minutes	Kaiser/Moore moved to approve the March 26, 2019 minutes. Motion carried.
Old Business	Board Members	Discussion about Board Member vacancies. It was noted that Jim Petry is resigning at the end of 2019. It was noted that the Board Members would reach out to individuals to see about possible candidates to notify the Department of their interest as a Member.
New Business	Disciplinary Report	Mr Koehl provided an overview of the disciplinary report.
	Roofing Examination	Chairman Petrick noted that the National Roofing Contractors Association 1 st Quarter 2019 Repair Manual is out. A copy of the examination statistics was provided for May-July 2019.

New Business (con't)	Metal Roofing	There was a discussion on metal roofing. Chairman Petrick noted there is not statute language for metal roofing. Need an amendment to Act to add this type of roofing.
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Closed Session	Deliberate cases	<p>Kaiser/Sutton moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.</p> <p>Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.</p> <p>Petry-yes Moore-yes Sutton-yes Kaiser-yes Petrick-yes</p> <p>Those voting yes constituted a majority of the quorum of the members of the Board.</p> <p>The session closed at 11:54 a.m.</p>
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Deliberations were held in closed session on cases presented to the Board. Closed session minutes from the March 26, 2019 business meeting were also reviewed.

Kaiser/Petry moved to come out of closed session at 12:15 p.m.
Motion carried.

Open Session

Cases Deliberated in Closed Session

Country Home Improvements Inc
2018-06755

Kaiser/Sutton moved that
104-013711 be Revoked with a
\$20,000 fine
Motion carried.

Mark Wenzel dba Wenzel Siding &
Roofing 2018-11167

Petry/Moore moved that
104-003031 be Revoked with a
\$10,000 fine and Revoke
acceptance of 105-002985 as
qualifying party with a
\$10,000 fine.
Motion carried.

Closed Minutes

Petry/Moore moved to
accept the closed minutes from
the March 26, 2019 meeting
as written. Motion carried.

Board Chairman Time

Chairman Petrick thanked the
Members for their attendance.

Metal and waterproofing needs
to be clarified in the statute.

Board Liaison Time

Address Changes

Mr Koehl distributed
the Board address roster
for any changes.

Findings

Findings were signed.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
