

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Sex Offender Evaluation and Treatment Licensing and Disciplinary Board

Date: January 22, 2015
 Time: 10:00 a.m.
 Adjournment: 11:45 a.m.

Location: IDPR Springfield Office
 Third Floor – Room 376

Board Members Present: Alyssa Williams-Schafer, Chairperson
 Debra Ann Perry, Vice-Chairperson
 Jeffrey Sim, Psy.D., Member
 Jamie Oliphant, member

Board Members Absent: Frank Cushing, Ed.D., Member
 Jessica Stover, LCSW, Member
 Michael Bednarz, M.D., Member

Staff Present: Sandra Dunn, Manager, Health Services Section
 Heather Ast, Assistant Deputy Director
 Azeema Akram, Legal Counsel (via conference call)

Visitors Present: Donya Adkerson

TOPIC	DISCUSSION	ACTION
NEW BUSINESS Announcement and Introductions	The Board members and DPR staff introduced themselves. Chairperson Williams-Schafer introduced Ms. Donya Adkerson.	
FY2015 Board Meeting Schedule	The next meeting is scheduled for March 26, 2015 in Springfield.	The Board schedule for the next fiscal year (FY2016) will include meetings in March and September.
Associate Sex Offender Provider education and licensure requirements	The Board members discussed the issue of applicants not meeting the education requirements of the associate level license. Most of the deficient education programs are psychology or counseling programs.	The Board members would like to establish minimum criteria for education programs in the Rules and are interested in changing the current accreditation language in Rules Section 1280.50 c) 1).

<p>Associate Sex Offender Provider education and licensure requirements (con't.)</p> <p>Change in licensure requirements effective January 1, 2015</p> <p>Investigations and Enforcement Procedures</p>	<p>The Board noted that there is a large discrepancy in education credentials, particularly in counselor programs. The Act requires a master's degree in a mental health or closely related field; the Rules further define the requirement and include accreditation requirements. Ms. Adkerson expressed concern that the requirement is creating a shortage of providers in the East St. Louis and Madison County areas.</p> <p>It was noted that the grandfather period ended on January 1, 2015.</p> <p>Attorney Akram told the Board that the DPR Investigations Unit is receiving complaints against licensees from detainees who have completed jail sentences but are not yet released from prison. The Investigations Unit is asking for guidance on these types of complaints and requesting information on standards of practice.</p>	<p>Further discussion on this subject will be held at the next Board meeting on March 26. The members will review the education language in the Psychology and Counselor rules.</p> <p>Applicants must now submit proof of meeting the training, supervised experience and evaluation requirements for licensure. Applications are updated to reflect the requirements.</p> <p>Several of the members work in this area and are available to meet with DPR staff to provide guidance. Ms. Akram will forward the information to the appropriate DPR staff.</p>
<p>OLD BUSINESS Approval of Open Minutes – July 11, 2013</p>	<p>The Board members reviewed the Open Minutes of the meeting on July 11, 2013.</p>	<p>A motion was made and seconded to approve the minutes (Perry/Oliphant).</p>
<p>ELECTION OF OFFICERS</p>	<p>The election of officers was held. Member Sim made a motion to nominate Alyssa Williams-Schafer as Chairperson. Chairperson Williams-Schafer made a motion to nominate Debra Perry as Vice-Chairperson.</p>	<p>Ms. Williams-Schafer and Ms. Perry were elected by unanimous vote.</p>

CLOSED SESSION 11:15 A.M.	A motion was made and seconded to go into Closed Session (Perry/Sim) to review applications. A roll call was taken. Williams-Schafer – Aye Oliphant – Aye Perry – Aye Sim – Aye	Subsequent to the roll call vote, the Board went into Closed Session.
Reconvened in Open Session 11:40 a.m.	The Board reviewed two applications.	Kathleen Rene Smith - Associate Request for variance be denied. Action Sheet No. 150181 David Metcalfe – Associate Request for variance be denied. Action Sheet No. 150182
ADJOURNMENT		A motion was made and seconded to adjourn the meeting at 11:45 a.m.