Illinois Department of Financial and Professional Regulation Division of Professional Regulation

Illinois Sex Offender Evaluation and Treatment Licensing and Disciplinary Board

 Date:
 March 26, 2015

 Time:
 10:00 a.m.

 Adjournment:
 11:25 a.m.

Location: IDPR Springfield Office

Third Floor – Room 376

Board Members Present: Alyssa Williams-Schafer, Chairperson

Debra Ann Perry, Vice-Chairperson Michael Bednarz, M.D., Member Frank Cushing, Ed.D., Member Jamie Oliphant, Member Jeffrey Sim, Psy.D., Member Jessica Stover, LCSW, Member

Board Members Absent: None

Staff Present: Sandra Dunn, Manager, Health Services Section

Ruth Lawson, Board Liaison, Health Services Section

Heather Ast, Assistant Deputy Director

Azeema Akram, Legal Counsel (via conference call)

TOPIC	DISCUSSION	ACTION
NEW BUSINESS Announcement and Introductions	The Board members and DPR staff introduced themselves.	
FY2015 Board Meeting Schedule	The following Board meeting schedule for FY2016 was presented: September 24, 2015 Springfield March 24, 2016 Springfield	A motion to approve the Board meeting schedule for FY2016 was made and seconded. (Bednarz/Sim) Motion passed unanimously.
Rules Changes Discussion - Associate Sex Offender Provider education and licensure requirements	Assistant Deputy Director Heather Ast provided background information about the education requirements for the associate level license.	

Rules Changes Discussion		
(continued)	The Board members would like to establish minimum criteria for education programs in the Rules and are interested in changing the current accreditation language in Rules Section 1280.50 c) 1). A discussion followed about changing or lowering the education requirements. Dr. Cushing expressed concern about lowering the requirements. The Board reviewed the education requirements in the Professional Counselor and Psychology Rules and noted that that suggested associate level license education requirements would most closely follow the Counselor rules.	The Board noted that minimum requirements must include a master's degree; online and inperson hours must be identified; the practicum must in in-person; the time limit of two academic years may be removed but a minimum of 48 semester hours or 72 quarter hours will be included and all core content areas must be included in the required coursework. Attorney Akram told the Board that revisions to education section of the Professional Counselor Rules are in process and will be discussed at the April meeting. It was recommended that the Board meet again on May 28, 2015 to discuss and review Rules changes.
Investigations and Enforcement Procedures	Attorney Akram told the Board that the Chief of Investigations and the Investigations Unit is asking for guidance on complaints and requesting information on standards of practice.	Alyssa Williams-Schafer, Debra Perry and Jamie Oliphant indicated they would meet with the investigative staff in the Des Plaines office on May 4, 2015. Information will be forwarded with the specific address and time for the meeting.
OLD BUSINESS Approval of Open Minutes – January 22, 2015	The Board members reviewed the Open Minutes of the meeting on January 22, 2015.	A motion was made and seconded to approve the minutes (Perry/Oliphant). Motion passed unanimously.
CLOSED SESSION 10:05 A.M.	A motion was made and seconded to go into Closed Session (Perry/Sim) to review applications. A roll call was taken. Williams-Schafer – Aye Bednarz – Aye Cushing - Aye Oliphant – Aye Perry – Aye Sim – Aye Stover - Aye	Subsequent to the roll call vote, the Board went into Closed Session.

Reconvened in Open Session 10:15 a.m.	The Board reviewed one application.	Jessica McConville – Associate Deferred Action Sheet No. 150557
	The Board reviewed the Closed Minutes of the meeting on January 22, 2015.	Motion to approve the closed Minutes (Perry/Stover). Motion passed unanimously.
ADJOURNMENT		A motion was made and seconded to adjourn the meeting at 11:25 a.m.