Illinois Department of Financial and Professional Regulation Division of Professional Regulation

Illinois Sex Offender Evaluation and Treatment Licensing and Disciplinary Board

Date: May 28, 2015 Time: 10:10 a.m. Adjournment: 10:55 a.m.

Location: IDPR Springfield Office

Third Floor – Room 376

Board Members Present: Alyssa Williams-Schafer, Chairperson

Debra Ann Perry, Vice-Chairperson Michael Bednarz, M.D., Member Frank Cushing, Ed.D., Member Jamie Oliphant, Member Jeffrey Sim, Psy.D., Member Jessica Stover, LCSW, Member

Board Members Absent: None

Staff Present: Sandra Dunn, Manager, Health Services Section

Heather Ast, Assistant Deputy Director

Azeema Akram, Legal Counsel (via conference call)

TOPIC	DISCUSSION	ACTION
NEW BUSINESS Announcements and Introductions Rules Changes Discussion - Associate Sex Offender Provider education and licensure requirements	Chairperson Williams-Schafer called the meeting to order and the Board members and staff greeted one another. Assistant Deputy Director Heather Ast recapped the previous discussion about Rules changes at the Board meeting on March 26, 2015. It was the consensus of the Board to leave the statutory language in Section 35 Qualifications for Licensure of the Act as it is and to update the Rules with specific education requirements.	The Board members reviewed the language of Section 1375.45 - Professional Education for Professional Counselor Licensure. The members and Legal Counsel like the format and language of the Professional Counselor Rules and will use this Section as a template. They noted minor changes and recommended rewriting the individual program requirements in Section 1375.45 d) to apply to the Associate Sex Offender Provider license.
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Rules Changes Discussion		
(continued)		Attorney Akram will draft the changes as discussed and prepare a draft of the changes for Board review. It was recommended that the Appendix of Course Descriptions be included in the new Rules. A motion to approve the Rules changes as discussed was made and approved. (Cushing/Stover) Motion carried unanimously.
Investigations and Enforcement Procedures	Alyssa Williams-Schafer, Debra Perry and Jamie Oliphant met with the investigative staff in the Des Plaines office on May 4, 2015.	The meeting was informative and the Board members and DPR staff appreciated the opportunity to meet each other and share information.
OLD BUSINESS Approval of Open Minutes – March 26, 2015	The Board members reviewed the Open Minutes of the meeting on March 26, 2015.	A motion was made and seconded to approve the minutes (Oliphant/Sim). Motion passed unanimously.
CLOSED SESSION 10:15 A.M.	A motion was made and seconded to go into Closed Session (Cushing/Oliphant) to approve the Closed Minutes from the March 26, 2015 meeting. A roll call was taken. Williams-Schafer – Aye Bednarz – Aye Cushing - Aye Oliphant – Aye Perry – Aye Sim – Aye Stover - Aye	Subsequent to the roll call vote, the Board went into Closed Session.
Reconvened in Open Session 10:17 a.m.	The Board reviewed the Closed Minutes of the meeting on March 26, 2015.	Motion to approve the closed Minutes (Stover/Bednarz). Motion passed unanimously.
ADJOURNMENT		A motion was made and seconded to adjourn the meeting at 10:55 a.m.