



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

[idfpr.illinois.gov](http://idfpr.illinois.gov)

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**CAMILE LINDSAY**  
Acting Director

TO: ILLINOIS ROOFING ADVISORY BOARD

Rodney P Petrick, Chairman  
Anthony Roque, Vice-Chairman  
Douglas Sutton, Jr, Member  
Mitch Kaiser, Member  
Brian Cronin, Member  
Michael McMillin, Member  
Travis Gorman, Public Member

FROM: Jim Koehl, Board Liaison

DATE: October 31, 2023

RE: Business Meeting – November 14, 2023

The Illinois Roofing Advisory Board will convene for a meeting commencing at **11:00 am on Tuesday, November 14, 2023** at the Department's **Chicago office in Room 5H1** on the 5<sup>th</sup> Floor of 555 W. Monroe in Chicago, Illinois and the Department's **Springfield office in Room 258** on the 2<sup>nd</sup> Floor of 320 West Washington Street in Springfield, Illinois. The agenda is herewith attached.

This meeting will be conducted using video conference systems via WebEx in both the Chicago and Springfield offices. Board members will be required to attend the Board meeting in person at either the Springfield office or Chicago office depending on their proximity to either location. A combined total of the Board members in attendance at both offices will determine quorum for the meeting.

Individuals from the general public interested in participating in the Open Session of this meeting are strongly encouraged to join via WebEx by clicking the link here: <https://illinois.webex.com/illinois/j.php?MTID=m3c0f526d0da0d11fed45832d7f03087d> by dialing **1-312-535-8110** and entering the meeting number (access code) here: **2634 919 5420**. In an effort to provide ease of access to the general public that would like to attend the board meeting in-person, please email your Full Name, Board Meeting Name and Date to [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you at the time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

In order to ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. Contact Information: 217-782-6742 or [James.Koehl@illinois.gov](mailto:James.Koehl@illinois.gov)

ILLINOIS ROOFING ADVISORY BOARD

AGENDA

NOVEMBER 14, 2023

**11:00 a.m.**

- I. APPROVAL OF THE MINUTES FOR AUGUST 1, 2023
  
- II. OLD BUSINESS
  - Roofing Examination update regarding examination questions
  
- III. NEW BUSINESS
  - Examination Statistics
  - Quarterly Report
  
- IV. DELIBERATIONS
  
- V. CHAIRMAN TIME
  
- VI. BOARD LIAISON TIME
  
- VII. ADJOURNMENT