



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Real Estate

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

### MEMORANDUM

**TO: The Real Estate Appraisal Administration and Disciplinary Board**

Douglas Anderson  
Gail Lissner

Certified General Real Estate Appraiser  
Chairperson, Certified General Real Estate Appraiser and Real Estate  
Broker

Patricia McGarr  
Faiq Mihlar  
Cecelia Marlow  
Jonathan Michie

Certified General Real Estate Appraiser  
Public Member  
Financial Institution Representative  
Vice Chairperson, Certified Residential Real Estate Appraiser and Real  
Estate Broker

Kenneth Mrozek  
Christopher Posey  
Brian Weaver

Certified General Real Estate Appraiser  
Certified Residential Real Estate Appraiser  
Non-Voting Member

**FROM:** Susan Sigourney, Board Liaison

**DATE:** July 1, 2024

**RE:** Notice of July 9, 2024, Real Estate Appraisal Administration and Disciplinary  
Board Meeting

The Real Estate Appraisal Administration and Disciplinary Board will convene for a meeting commencing at 10:00 a.m. on Tuesday, July 9, 2024, in the Chicago office of the Illinois Department of Financial and Professional Regulation (“IDFPR”) in conference room 5C5 on the 5<sup>th</sup> Floor of 555 W. Monroe in Chicago, Illinois, and at the Springfield office of IDFPR in Room 258 on the 2<sup>nd</sup> Floor of 320 West Washington Street in Springfield, Illinois.

**Board members must attend the meeting in person in either the Springfield or Chicago office depending on their proximity to either location.** A combined total of the Board members in attendance at both offices will determine whether a quorum is present for the meeting. In order to ensure the presence of a quorum, board members are asked to advise me three (3) days in advance of the meeting date if they are unable to attend. My email is [susan.sigourney@illinois.gov](mailto:susan.sigourney@illinois.gov).

This meeting will be conducted using a WebEx videoconference system in both the Chicago and Springfield offices. Members of the public are invited to attend the meeting remotely and are encouraged to join via WebEx by clicking the link here:

<https://illinois.webex.com/illinois/j.php?MTID=m7a573917a592961d946d6a92277dfdf1>

or by dialing **1-312-535-8110** then enter meeting number (access code) **2631 603 9049**. In an effort to provide ease of access to members of the general public who would like to attend the board meeting in person, please send an email containing your full name and the Board meeting name and date to: [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you on the date and time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

**The Real Estate Appraisal Administration and Disciplinary Board  
will meet at 10:00 am on July 9, 2024**

**Agenda**

- I. Review and Approval of Minutes from Open Meeting on June 11, 2024
- II. Public Comments
- III. Reports
  - A. Licensing and Education Report
  - B. Investigations Report
  - C. Prosecutions Report
- IV. Formal Hearing Schedule
- V. Education Course Approval
- VI. Old Business
- VII. New Business
  - A. Elect a Chairperson
  - B. Elect a Vice Chairperson
- VIII. Closed Session
  - A. Review Closed Minutes from June 11, 2024, Board Meeting
  - B. Deliberations
  - C. Orders
- IX. Open Session
  - A. Approve Closed Minutes from June 11, 2024, Board Meeting
  - B. Ratify Board's actions in Closed Session
    1. Recommendations from Deliberations
    2. Orders
  - C. Closed Minutes
- X. Adjournment