



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Real Estate

[idfpr.illinois.gov](http://idfpr.illinois.gov)

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**TO: Real Estate Administration and Disciplinary Board**

|                       |   |
|-----------------------|---|
| A. Valerie Acosta     | Public Member   |
| Loretta Alonzo-Deubel | Real Estate Managing Broker Member                            |
| Joe Castillo          | Real Estate Managing Broker Member                            |
| Gaspar Flores Jr.     | Real Estate Broker Member                                     |
| Oralia Herrera        | Real Estate Managing Broker Member                            |
| Alberta Johnson       | Public Member   |
| David Levin           | Real Estate Broker Member                                     |
| Shirin Marvi          | Real Estate Managing Broker Member                            |
| Carol Meinhart        | Real Estate Broker Member                                     |
| Michael Oldenettel    | Real Estate Managing Broker and Pre-License Instructor Member |
| Nykea Pippion-McGriff | Real Estate Managing Broker Member                            |
| Victoria Sampah       | Real Estate Managing Broker Member                            |
| Norman Willoughby     | Real Estate Managing Broker and Pre-License Instructor Member |
| Theodore Yi           | Public Member   |

**FROM: Susan Sigourney, Board Liaison**

**DATE: January 2, 2025**

**RE: Notice of January 9, 2025 Real Estate Administration and Disciplinary Board Meeting.**

The Real Estate Administration and Disciplinary Board will convene for a meeting commencing at 9:30 a.m. on Thursday, January 9, 2025, in the Chicago office of the Illinois Department of Financial and Professional Regulation ("IDFPR") in conference room 5C5 on the 5<sup>th</sup> Floor of 555 W. Monroe in Chicago, Illinois, and at the Springfield office of IDFPR in Room 376 on the 3<sup>rd</sup> Floor of 320 West Washington Street in Springfield, Illinois.

This meeting will be conducted using a WebEx videoconference system in both the Chicago and Springfield offices. **Board members must attend the meeting in person in either the Springfield or Chicago office depending on their proximity to either location.** A combined total of the Board members in attendance at both offices will determine whether a quorum is present for the meeting.

Members of the public are invited to attend the meeting remotely and are encouraged to join via WebEx by clicking the link here: <https://illinois.webex.com/illinois/j.php?MTID=m11983d81c77141a75ca412f24542d5d5> or by dialing 1-312-535-8110 then enter meeting number (access code) **2633 790 2894**. In an effort to provide ease of access to members of the general public who would like to attend the board meeting in person, please send an email containing your full name and the Board meeting name and date to [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you on the date and time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance. In order to ensure the presence of a quorum, board members are asked to advise me three (3) days in advance of the meeting date if they are unable to attend. My email is [debra.malinowski@illinois.gov](mailto:debra.malinowski@illinois.gov).

**The Real Estate Administration and Disciplinary Board  
will meet at 9:30 am on January 9, 2025**

**Agenda**

- I. Call To Order and Roll Call
- II. Review and Approval of Minutes from Open Meeting December 12, 2024
- III. Public Comments
- IV. Reports
  - i. Licensing and Education Report
  - ii. Complaints Report
  - iii. Audits Report
  - iv. Investigations Report
  - v. Prosecutions Report
- V. Formal Hearing Schedule
- VI. Old Business
- VII. New Business
- VIII. Closed Session
  - i. Review Closed Minutes from December 12, 2024 Board Meeting
  - ii. Deliberations
    - Cases where Respondent Defaulted by Failing to Appear or File an Answer
    - Cases where Respondent had a Formal Hearing
  - iii. Consent Orders and Non-Disciplinary Orders
    - Report of Director's Orders
  - iv. Findings of Facts
  - v. Consumer Complaint Review and Case File Review Committee Recommendations from December 18, 2024 and January 7, 2025
  - vi. Schedule Board Members for Consumer Complaint Review, Case File Review Committee, Informal Conferences and Formal Hearings
- IX. Open Session
  - i. Approve Closed Minutes from December 12, 2024 Board Meeting
  - ii. Ratify Board's actions in Closed Session
    - Recommendations from Deliberations
    - Consumer Complaint Review and Case File Review Committee Recommendations
    - Consent Orders, Non-Disciplinary Orders and Findings of Facts
  - iii. Motion To Keep Closed Minutes Closed Pursuant to 5 ILCS 120/2.06(d)
- X. Adjournment