

## Illinois Department of Financial and Professional Regulation

**Division of Real Estate** 

BRUCE RAUNER Governor BRYAN A. SCHNEIDER Secretary

KREG T. ALLISON
Director
Division of Real Estate

## MEMORANDUM

TO: ILLINOIS REAL ESTATE EDUCATION ADVISORY COUNCIL

Carrie Lippa-Elliott, Member Michael Oldenettel, Member Wayne Paprocki, Member Norman Willoughby, Member

FROM: Debra Malinowski, Board Liaison, Administrative Assistant

DATE: November 27, 2017

RE: Business Meeting – December 14, 2017

The Illinois Real Estate Education Advisory Council will convene for a business meeting commencing at 9:30 a.m. on Thursday, December 14, 2017, in the Chicago Office of the Department of Financial and Professional Regulation, Division of Real Estate, 100 West Randolph, 9<sup>th</sup> Floor, Conference Room 9-375, Chicago, Illinois, and via interactive video conference at the Springfield Office of the Department of Financial and Professional Regulation, 320 West Washington Street, 2<sup>nd</sup> Floor, Conference Room 258, Springfield, Illinois. The agenda is attached.

In order to ensure the presence of a quorum, I request you advise me in advance of the meeting date if you are unable to attend. My telephone number is (312)793-8704.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

Attachment

## ILLINOIS REAL ESTATE EDUCATION ADVISORY COUNCIL MEETING

December 14, 2017 9:30am

IDFPR, 100 West Randolph, 9<sup>th</sup> Floor, Conference Room 9-375 Chicago, Illinois and

Via Interactive Video Conference at the IDFPR Springfield Office 320 West Washington, 2<sup>nd</sup> Floor, Conference Room 258 Springfield, Illinois

## **AGENDA**

- I. Approve Open Minutes from the November 9, 2017 meeting
- II. Agency Update/Staff Update
- III. Old Business
- IV. New Business
- V. Closed Session
  - A. Review Closed Minutes from the November 9, 2017 meeting
  - B. Review School, Course and Instructor Applications
- VI. Open Session
  - A. Approve Closed Minutes from the November 9, 2017 meeting
  - B. Ratify Council Actions in Closed Session
- VII. Adjournment