



# Illinois Department of Financial and Professional Regulation

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## Division of Professional Regulation

BRUCE RAUNER  
Governor

BRYAN A. SCHNEIDER  
Secretary

JAY STEWART  
Director  
Division of Professional Regulation

### MEMORANDUM

To: Tax Return Preparation Task Force

Jay Stewart, Chairperson  
Stephen W. DeFilippis, Board Member  
Geoffrey Harlow, Board Member  
Andrew Jennison, Board Member  
Representative Natalie Manley, Board Member  
Senator John Mulroe, Board Member  
Jim Nichelson, Board Member  
Michael Specha, Board Member

From: Martha Reggi, Associate General Counsel

Date: October 16, 2015

Re: Meeting – November 16, 2015

The Tax Return Preparation Task Force will convene a meeting at **10:30 a.m. CT on Monday, November 16, 2015, in the Chicago office of the Department of Financial and Professional Regulation, Conference Room 9-171A.** Please notify me at your earliest convenience if you are not able to attend the meeting.

This meeting will be accessible to handicapped individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Handicapped persons planning to attend and needing special accommodations should contact me either by telephone or letter, at least five days prior to the meeting date.

# TAX RETURN PREPARATION TASK FORCE

## AGENDA

November 16, 2015  
Thompson Center – 10:30 a.m. CT

- I. Roll Call & Introductions
- II. Approval of October 16, 2015 Meeting Minutes
- III. New Business
- IV. Old Business
  - Task Force Report & Recommendation
- V. Adjournment