



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

PAT QUINN
Governor

MANUEL FLORES
Acting Secretary

JAY STEWART
Director
Division of Professional Regulation

MEMORANDUM

To: Tax Return Preparation Task Force

Jay Stewart, Chairperson
Geoffrey Harlow, Board Member
Mitch Lifson, Board Member
Representative Natalie Manley, Board Member
Senator John Mulroe, Board Member
Michael Specha, Board Member

From: Martha Reggi, Associate General Counsel

Date: December 12, 2014

Re: Meeting – December 19, 2014

The Tax Return Preparation Task Force will convene a meeting at **3:00 p.m. on Friday, December 19, 2014, in the Chicago office of the Department of Financial and Professional Regulation, Conference Room 9-171A.** Please notify me at your earliest convenience if you are not able to attend the meeting.

This meeting will be accessible to handicapped individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Handicapped persons planning to attend and needing special accommodations should contact me either by telephone or letter, at least five days prior to the meeting date.

TAX RETURN PREPARATION TASK FORCE

AGENDA

December 19, 2014

Chicago Office – 3 p.m.

- I. Introductions
- II. Approval of December 15, 2014 Meeting Minutes
- III. Analysis of Task Force Action
- IV. Adjournment