



IMPORTANT INFORMATION:

- ◆ Completion of this form is necessary for consideration for licensure under 225 ILCS 446/1 et. seq. (Illinois Compiled Statutes). Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.
- ◆ Disclosure of your U.S. social security number or ITIN, if you have one, is mandatory, in accordance with 5 Illinois Compiled Statutes 100/10-65. The social security number may be provided to the Illinois Department of Public Aid to identify persons who are more than 30 days delinquent in complying with a child support order, or to the Illinois Department of Revenue to identify persons who have failed to file a tax return, pay tax, penalty or interest shown in a filed return, or to pay any final assessment or tax penalty or interest, as required by any tax Act administered by the Illinois Department of Revenue, or to other entities for verification of identification.
- ◆ Before contacting the Department; please review our FAQ's (<http://www.idfpr.illinois.gov/About/FAQ.html>) for answers to most questions. If your specific question is not addressed in our FAQ's, please contact the Department at **800.560.6420** for assistance.
- ◆ Pursuant to PA 100-712, if an individual elects to carry a firearm pursuant to the federal Law Enforcement Officers Safety Act of 2004, then the agency employing the retired officer is required to submit an application to the Department along with a fee specified by rule.
- ◆ Those individuals that meet this requirement will need to possess an active Permanent Employee Registration Card (PERC),* an active Firearm Owners Identification Card (FOID), and proof of being in compliance with the federal Law Enforcement Officers Safety Act of 2004 (LEOSA). *If you possess an active 115, 119, or 124 license, place this number in box 9 in lieu of the 129 number in box 7.
- ◆ If the individual is employed by more than one agency under the Illinois Private Detective, Private Alarm, Private Security, Fingerprint Vendor and Locksmith Act of 2004, a separate form, fee and supporting documents must be submitted by each agency where employed.

APPLICATION INSTRUCTIONS

Before completing the application, read these instructions as this will aid you in accurately completing your application and eliminate any delay in processing.

Step I - FULLY COMPLETE THE REINSTATEMENT APPLICATION

An incomplete or illegible application will be returned. Type or print in black ink.

Step II - APPLICATION FEE

Payment of NON-REFUNDABLE \$25.00 in the form of a U.S. check or money order made payable to IDFPR or payment online by visiting <https://idfpr.illinois.gov/epay.html>.

Step III - MAIL APPLICATION

Mail the application, fee (unless paying online), and a copy of your PERC, FOID, and LEOSA documents to the address below.

**Illinois Department of Financial and Professional Regulation,
Attn: Division of Professional Regulation
P.O. Box 7007
Springfield, Illinois 62791**

Step IV - WAIT

Please allow eight business weeks from applying before making an inquiry concerning its status.

PART I: APPLICANT INFORMATION

1. NAME (Last, first, Middle Initial) Please Type or Print in Black Pen.	2. DATE OF BIRTH	3. SSN OR ITIN
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4. ADDRESS STREET, CITY, STATE, ZIP CODE

5. REQUIRED E-MAIL ADDRESS

I CONSENT TO ALLOWING PROFESSIONAL ORGANIZATION HAVING MY EMAIL ADDRESS.

6. LEOSA ID NUMBER / EXPIRATION DATE	7. PERMANENT EMPLOYEE REGISTRATION NUMBER (If Applicable)
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8. FOID NUMBER / EXPIRATION DATE	9. LIST ACTIVE 115, 119, OR 124 LICENSE (if applicable)
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Signature of Employee/Licensee: _____ Date: _____

PART II: AGENCY INFORMATION

1. NAME OF AGENCY AS IT APPEARS ON LICENSE	2. NAME OF LICENSEE IN CHARGE OF AGENCY
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3. AGENCY LICENSE NUMBER (117-, 122-, or 127 -Only use one prefix.)

4. LICENSE NUMBER OF LICENSEE IN CHARGE (115-, 119-, 120-, or 124 - Only use one prefix.)

5. EMAIL ADDRESS OF LICENSEE-IN-CHARGE (REQUIRED)

Signature of Licensee in Charge: _____ Date: _____

PART III: PERSONAL HISTORY QUESTIONS

1. Have you ever had an Illinois license or registration disciplined based upon a violation of the Illinois Private Detective, Private Alarm, Private Security, Fingerprint Vendor, and Locksmith Act or administrative rule?

Yes No

If yes, include a detailed explanation of the nature of the offense and the final disposition of the case.

2. Have you been convicted of or pled guilty or nolo contendere to any criminal offense in any state or in federal court? Please do not give details on minor traffic charges, but do include information relating to Driving While Intoxicated (DWI) charges.

Yes No

If yes, attach a personal statement describing the circumstances of the conviction and certified copies of court records of your conviction including the nature of the offense, date of discharge, and a statement from the probation or parole office. In general, a criminal conviction by itself does not usually result in denial of licensure.

3. Do you now have any disease or condition that presently limits your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e., (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition?

Yes No

If yes, attach a detailed statement, including an explanation whether or not you are currently under treatment.

4. Have you ever been dishonorably discharged from the armed services or from a city, country, state or federal position?

Yes No

If yes, attach explanation.

5. In accordance with 5 Illinois Compiled Statutes 100/10-65(c), applications for renewal of a license or a new license shall include the applicant's Social Security number, and the licensee shall certify, under penalty of perjury, that he or she is not more than 30 days delinquent in complying with a child support order. **Failure to certify shall result in disciplinary action, and making a false statement may subject the licensee to contempt of court.**

Are you more than 30 days delinquent in complying with a child support order?

Yes No

(NOTE: If you are not subject to a child support order, answer "no.")

6. In accordance with 20 ILCS 2105-15(g), "The Department shall deny any license application or renewal authorized under any licensing Act administered by the Department to any person who has failed to file a return, or to pay the tax, penalty, or interest shown in a filed return, or to pay any final assessment of tax, penalty, or interest, as required by any tax Act administered by the Illinois Department of Revenue, until such time as the requirement of any such tax Act is satisfied."

Are you delinquent in the filing of state taxes?

Yes No

7. In accordance with 20 ILCS 2105/2105-15(g-5), "The Department shall refuse the issuance or renewal of a license to, or suspend or revoke the license of, any individual, corporation, partnership, or other business entity that has been found by the Illinois Workers' Compensation Commission or the Department of Insurance to have failed to secure workers' compensation obligations, or pay in full a fine or penalty imposed due to a failure to secure workers' compensation obligations."

Are you delinquent in complying with workers' compensation obligations?

Yes No

PART IV: METHOD OF PAYMENT AND CERTIFYING STATEMENT

Check / Money Order. Check Number: _____

Online. Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved #: _____

Under penalties of perjury, I declare that I have examined the application and all supporting documents submitted by me in connection therewith, and to the best of my knowledge, they are true, correct, and complete. **I UNDERSTAND THAT FEES ARE NOT REFUNDABLE.**

Signature of Applicant

Date