

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS STRUCTURAL ENGINEERING BOARD MINUTES

**Open Minutes**

Structural Engineering Board

Date: January 20, 2021  
Convened: 9:07 am  
Adjourned: 11:21 am  
Location: WEBEX

Members Present: Chad Hodel, Chair  
David J. Carroll, Vice-Chair  
David R. Bibbs, Member  
Steven E. Bishop, Member  
Salvatore Di Bernardo, Member  
David L. Greifzu, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager  
Chau Nguyen, IDFPD General Counsel  
Eduardo Fernandez, IDFPD Prosecuting Attorney

Guests Present: Stephanie Crain, SEA/OI  
Jan Block, SEA/OI

Open Session: The Meeting was called to order at 9:07 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member  
Announcements,  
comments**

Mr. Hodel welcomed everyone for attending and asked if anyone had announcements.

Mr. Di Bernardo congratulated Mr. Hodel and Mr. Carroll on their recent appointments.

**II. Guest Announcements,  
comments**

No comments provided.

**III. Licensing Manager  
Report**

**A. 2020 Profession year-in-  
review**

A. Mr. Lazell provided a brief year-in-review summary for the profession.

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- B. Quarterly Newsletter** B. Mr. Lazell shared that that the latest quarterly newsletter has been published and sent to all active design profession licensees and those individuals who have requested to receive the newsletter.
- C. FY22 Board Schedule** C. Mr. Lazell shared that he is formulating the FY22 Board schedule and should have the draft version available in mid-February.
- D. NCEES Central Zone Awards Nominations** D. Mr. Lazell shared that NCEES is currently receiving nominations for the Central Zone Awards.
- E. NCEES Dues** E. Mr. Lazell shared that he has received the NCEES Dues invoices and submitted them to the accounting unit for processing.
- F. NCEES Board of Directors Visit Invitation.** F. Mr. Lazell shared that NCEES has submitted a notice to all Member Board Administrators sharing that the NCEES BOD is available to attend a Board meeting if desired. The Board discussed this item and stated they would appreciate a visit from the NCEES BOD.

**IV. Review of Open Minutes** The Board reviewed the Minutes of the November 18, 2020 meeting. Motion was made, seconded (Bibbs/Bishop) and passed to accept the open minutes of the meeting as amended. Roll Call: The Board Members present constituted a quorum of the Board.

**V. Old Business**

- A. Discussion of 1480.210 – Standards of Professional Conduct Mr. Carroll requested this be tabled until the next meeting.

**VI. Report from Subcommittees**

- A. Complaint Review Committee/subcommittee A. Complaint Review Committee/subcommittee Mr. Hodel reported on the November 18, 2020 meeting sharing that eight complaints were reviewed.

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Complaint Statistics based on recommendations from the September 2020 CRC meetings for each profession:

Architect: Opened 3, Closed 2, Referred 1  
SE: Opened 1, Closed 1, Referred 0  
PE: Opened 3 Closed 2, Referred 4  
LS: Opened 3, Closed 0, Referred 0  
PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:

Architect – 30  
SE - 11  
PE – 21  
LS – 10  
PDF – 0

Cases currently being prosecuted:

Architect – 13  
PE – 12  
SE – 5  
LS – 8

## VII. New Business

### A. NCEES Central Zone Meeting Information

Mr. Lazell shared that the Central Zone meeting will be held virtually this year and will have more information to share at a later date.

### Motion to go into Closed Session:

Motion was made, seconded (Carroll/ Di Bernardo) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:01 am.

## VIII. Closed Session:

Roll Call.

The Board Members present constituted a quorum of the Board.

### A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 18, 2020 meeting.

### B. Application Review

The Board did not review any applications.

### Motion to go into Open Session:

Motion was made, seconded (Bishop/Carroll) and passed to go into Open Session at 11:14 am. Roll Call - The Board Members present constituted a quorum of the Board.

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- Motion to accept Recommendations:** Motion was made, seconded (Bishop/Di Bernardo) and passed to accept the recommendations made in Closed Session. Roll Call - The Board Members present constituted a quorum of the Board.
- Motion to keep Closed Minutes closed:** Motion was made, seconded (Bibbs/Di Bernardo) and passed to keep the closed minutes closed. Roll Call - The Board Members present constituted a quorum of the Board.
- IX. Reminders** Mr. Lazell reminded the Board that the next meeting is scheduled for March 23, 2021.
- X. Adjournment** Motion was made, seconded (Bishop/Greifzu) and passed to adjourn. Meeting adjourned at 11:21 am.