

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS STRUCTURAL ENGINEERING BOARD MINUTES

**Open Minutes**

Structural Engineering Board

Date: July 27, 2022  
Convened: 9:05 am  
Adjourned: 11:19 am  
Location: WebEx

Members Present: Chad Hodel, Chair  
David J. Carroll, Vice-Chair  
Steven E. Bishop, Member  
Salvatore Di Bernardo, Member  
Christine Freisinger, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager  
Eduardo Fernandez, IDFPR Prosecuting Attorney  
Roy Cepero, IDFPR Design Investigator

Guests Present: Stephanie Crain, SEAIO  
Jan Block, SEAIO

Open Session: The Meeting was called to order at 9:05 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member Announcements, comments**

Mr. Hodel welcomed everyone for attending and asked if any member had an announcement or comment to share.

**II. Guest Announcements, comments**

Ms. Crain mentioned that SEAIO is reviewing the draft Rule amendments and will submit comments to the Department when finalized.

**III. Licensing Manager Report**

A. General Counsel Change

Mr. Lazell shared that Munaza Aman left IDFPR in June and has been replaced with Deputy Chief Mark Thompson who will also serve as the GC for the Professional Engineer Board and the Land Surveyor Board.

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B. Board Member Update Mr. Lazell shared that he has not received any updates from the Director's office regarding replacements for the current vacancies on the Board.

C. NCEES MBA Committee Mr. Lazell shared that he was selected to participate on the MBA Committee again for the next year and looks forward to serving again.

**IV. Review of Open Minutes** The Board reviewed the open minutes of the May 25, 2022, meeting. Motion was made, seconded (Bishop/Carroll) to approve the open minutes of the meeting as amended. Motion passed with a quorum of members via roll call.

**V. Ongoing Business** None presented before the Board.

**VI. Report from Subcommittees**

A. Complaint Review Committee/subcommittee

Mr. Hodel reported on the July 21, 2022, meeting.

Complaint Statistics based on recommendations from the May 2022 meetings for each profession:

Architect: Opened 9, Closed 2, Referred to prosecutions 4  
SE: Opened 2, Closed 2, Referred to prosecutions 0  
PE: Opened 4 Closed 3, Referred to prosecutions 0  
LS: Opened 3, Closed 0, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 29  
SE - 7  
PE – 22  
LS – 7

Cases currently being prosecuted:

Architect – 32  
LS – 5  
PE – 19  
SE – 5

## VII. New Business

### A. NCEES Motions

Mr. Hodel stated that he reviewed the proposed motions on the consent agenda for the NCEES Annual Meeting and was ok with the motions as presented and said he the board could vote in line with how the BOD recommended.

Mr. Bishop said he concurred with a few exceptions and may request discussion on those items during the Annual Meeting.

### B. Discussion of Proposed Rule Amendments

Mr. Lazell shared with the Board that the proposed Rule amendments were published in the Illinois Register by the Illinois Secretary of State on July 1, 2022, for the 45-day public comment period.

The Board discussed the proposed changes.

Mr. Hodel asked a few clarifying questions between the SE and PE draft Rules.

Ms. Freisinger asked how the public is made aware when proposed Rules are published.

Mr. Lazell shared that for all State agencies when updating their Administrative Rules, the proposed changes must be submitted to the Illinois Secretary of State to be published in the Illinois Register. The Register is generally published once or twice a month as new proposed Rule changes are submitted.

Mr. Bishop stated he reviewed of the proposed Rules in detail, shared several comments with the Board and mentioned that and will submit his comments to SEAIOI for review.

Ms. Crain of SEAIOI said she will send an eBlast to all the members to advise them of the proposed changes.

Mr. Block commented that SEAIOI will be submitting formal comments before the deadline.

Mr. Hodel thanked the members for the discussion.

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**Motion to move into Closed Session:** Motion was made, seconded (Bishop/Carroll) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:24 am. Motion passed with a quorum of members via roll call.

**VIII. Closed Session:** A. Review of Closed Minutes  
The Board reviewed the closed minutes of the May 25, 2022, meeting and the consensus was that the minutes appeared accurate as written.

B. Application Review/discussion  
The Board reviewed 5 applications pursuant to Sections 1480.140 and 1480.170 of the Rules for the Administration of the Illinois Structural Engineering Practice Act of 1989.

**Moved back into Open Session:** Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 12:38 pm.

**IX. Motions:**

Accept recommendations: Motion was made, seconded (Di Bernardo/Carroll) to accept the recommendations made in Closed Session. Motion passed with a quorum of members via roll call.

Review closed minutes: Motion was made, seconded (Di Bernardo/Carroll) to approve the closed minutes as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed: Motion was made, seconded (Freisinger/Bishop) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

Charge to Board Chair: Motion was made, seconded (Bishop/Carroll) to direct the Board Chair to complete and sign the Action Sheets on behalf of the Board.

**X. Reminders & Signatures**

A. Reminder  
Mr. Lazell reminded the Board that the next meeting is scheduled for September 28, 2022.

B. Action Sheets  
On behalf of the Board, the Board Chair signed Action Sheets 22-0563 through 0565 and 22-0574 & 22-0575.

**XI. Adjournment** The Board Chair adjourned the meeting at 12:46 pm.