

**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**  
**Open Minutes**

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and  
Disciplinary Board**

Date: September 13, 2017  
Time: 11:06 am  
Location: Chicago Office, Room 9-031

Board Members Present:  
Charles R. Hanley, Chairperson  
Terry W. Plummer, Member  
Elizabeth Ritzenthaler, Public Member  
Mark A. Rizzo, Member  
Katherine J. Salyards, Member  
Karen Scott, Member  
Mariella Trevino, Member

Board Members Absent:  
None

The Board Members present constituted a quorum of the Board.

Guests Present:  
Gregory Derek Lennon, Lennon Funeral Services  
Bridget Wright, Gatlings Funeral Home  
Edward Calahan, Calahan Funeral Home

Staff Present:  
James Koehl, Board Liaison  
Chau T. Nguyen, IDFPR Assistant General Counsel  
Megan Culligan, Law Clerk General Council

Topic	Discussion	Action
I. GUESTS, COMMENTS:		The meeting was called to order at 11:06 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	Charles Hanley and James Koehl shared correspondence from The Conference on upcoming seminars. Edward Calahan and Gregory Derek Lennon expressed their opinions that there are discrepancies and biases toward African American funeral directors. The Board discussed cultural	

	differences in funeral customs. A lengthy-discussion took place.	
III. REVIEW AND APPROVAL OF OPEN MINUTES:	The following Open Minutes were reviewed by the Board.  June 14, 2017	Motion was made and seconded (Rizzo/Salyards) to approve the June 14, 2017 Open Minutes. Motion carried.
IV. OLD BUSINESS:	Chau Nguyen discussed the revised Rules which became effective September 8, 2017. They are posted on the Department's website. The Board continued the previous discussion of cheating on The Conference examination.	
V. NEW BUSINESS:	None	
Motion to go into Closed Session	Roll Call Vote: Charles R. Hanley/aye Terry W. Plummer/aye Elizabeth Ritzenthaler/aye Mark A. Rizzo/aye Katherine J. Salyards/aye Karen Scott/aye Mariella Trevino/aye	Motion was made and seconded (Rizzo/Ritzenthaler) to go into Closed Session for the purpose of reviewing deliberations, applications and Closed Minutes pursuant to Section 2 (c)(4), (15) and (21) of the Open Meetings Act at 12:03 pm.  Motion carried by roll call vote.
VI. CLOSED SESSION:		
Closed Minutes	The following Closed Minutes were reviewed by the Board.  June 14, 2017	
Deliberations	The Board reviewed 1 deliberation and made recommendations to the Director.	

CE Waiver Requests	The Board reviewed 1 CE Waiver request and made recommendations to the Director.	
Application/File Reviews	The Board reviewed 2 CE Sponsor applications and made recommendations to the Director.	
Variations	None	
Motion to go into Open Session		<p>Motion was made and seconded (Rizzo/Trevino) to go into Open Session at 12:24 pm. Motion carried.</p> <p>Motion was made and seconded (Trevino/Salyards) to accept the recommendations made in closed session. Motion carried.</p>
VII. BOARD CHAIRMAN TIME:	<p>Charles Hanley reminded Board members to complete their Ethics Training. He also reminded Board members to get case reports reviewed in a timely manner, especially 4<sup>th</sup> quarter case reports. Everyone thanked Mark Rizzo for his service to the Board as his term expires. Bryan Crain will be replacing Mark Rizzo on the Board.</p>	
VIII. BOARD LIAISON TIME:	James Koehl informed the Board that the next meeting is scheduled for December 13, 2017 in Springfield.	
IX. ADJOURNMENT:		Motion was made and seconded (Rizzo/Ritzenthaler) to adjourn the meeting at 12:48 pm. Motion carried.