

**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**  
**Open Minutes**

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and  
Disciplinary Board**

Date: June 10, 2016  
Time: 11:14 am  
Location: Springfield Office, Room 376

Board Members Present:  
Mark A. Rizzo, Chairperson  
Charles R. Hanley, Member  
Terry W. Plummer, Member  
Elizabeth Ritzenthaler, Public Member  
Katherine J. Salyards, Member  
Karen Scott, Member  
Mariella Trevino, Member

Board Members Absent:  
None

The Board Members present constituted a quorum of the Board.

Guests Present:  
None

Staff Present:  
Keri J. Ginger, Board Liaison

Via Telephone: Martha Reggi, General Counsel

Topic	Discussion	Action
I. GUESTS, COMMENTS:		The meeting was called to order at 11:14 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	Keri Ginger presented new classes being offered by licensed continuing education sponsors.  Martha Reggi announced her promotion within the Department and that this would be her last meeting with the Board.	
III. REVIEW AND APPROVAL OF OPEN	The following Open Minutes were reviewed by the Board.	Motion was made and seconded (Hanley/

MINUTES:	March 11, 2016	Salyards) to approve the March 11, 2016 Open Minutes. Motion carried.
IV. OLD BUSINESS:	Terry Plummer reported that the Department of Human Services is changing how Medicaid helps pay for funerals.	
V. NEW BUSINESS:	Katherine Salyards led the discussion on how the National examination should be taken and passed prior to intern licensure. Martha Reggi informed the Board that this would require statutory change. The Board discussed the acceptable cause of death list and case report revisions.	
Motion to go into Closed Session	<p>Roll Call Vote:  Mark A. Rizzo/aye  Charles R. Hanley/aye  Terry W. Plummer/aye  Elizabeth Ritzenthaler/aye  Katherine Salyards/aye  Karen Scott/aye  Mariella Trevino/aye</p>	<p>Motion was made and seconded (Hanley/Salyards) to go into Closed Session for the purpose of reviewing deliberations and Closed Minutes pursuant to Section 2 (c)(4) and (15) of the Open Meetings Act at 11:47 am.</p> <p>Motion carried by roll call vote.</p>
VI. CLOSED SESSION:		
Closed Minutes	The following Closed Minutes were reviewed by the Board.  March 11, 2016	
Deliberations	The Board reviewed 2 deliberations and made recommendations to the Director.	
Application/File Reviews	None	
CE Waiver Requests	None	

Variances	None	
Motion to go into Open Session		<p>Motion was made and seconded (Salyards/Plummer) to go into Open Session at 12:14 pm. Motion carried.</p> <p>Motion was made and seconded (Hanley/Salyards) to accept the recommendations made in closed session. Motion carried.</p>
VII. BOARD CHAIRMAN TIME:	Mark Rizzo reminded Board members to return case reports in a timely manner.	
VIII. BOARD LIAISON TIME:	<p>Keri Ginger conveyed the importance of reviewing and returning the intern case reports as soon as possible.</p> <p>Terry Plummer reported that he could not find statistics on how many states had brick and mortar licensure. He is continuing to research the subject.</p> <p>The next Board meeting is scheduled for September 21, 2016 in Chicago at 11:00 am.</p>	
IX. ADJOURNMENT:		Motion was made and seconded (Salyards/Ritzenthaler) to adjourn the meeting at 12:28 pm. Motion carried.