

Illinois Department of Financial and Professional Regulation
Division of Professional Regulation
Open Minutes

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and
Disciplinary Board**

Date: September 21, 2016
Time: 11:02 am
Location: Chicago Office, Room 9-171A

Board Members Present:
Mark A. Rizzo, Chairperson
Charles R. Hanley, Member
Terry W. Plummer, Member
Elizabeth Ritzenthaler, Public Member
Katherine J. Salyards, Member
Karen Scott, Member
Mariella Trevino, Member

Board Members Absent:
None

The Board Members present constituted a quorum of the Board.

Guests Present:
None

Staff Present:
Keri J. Ginger, Board Liaison
Munaza Aman, IDFPR Assistant General Counsel

Topic	Discussion	Action
I. GUESTS, COMMENTS:		The meeting was called to order at 11:02 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	Munaza Aman discussed Board member participation in the Informal Conferences.	
III. REVIEW AND APPROVAL OF OPEN MINUTES:	The following Open Minutes were reviewed by the Board. June 10, 2016	Motion was made and seconded (Hanley/ Ritzenthaler) to approve the June 10, 2016 Open Minutes. Motion carried.

<p>IV. OLD BUSINESS:</p>	<p>Katherine J. Salyards arrived at the Board meeting at 11:12 am.</p> <p>The Board discussed the Administrative Rules and a brief review of the Joint Committee on Administrative Rules (JCAR).</p> <p>Brick and mortar establishments were discussed.</p>	
<p>V. NEW BUSINESS:</p>	<p>None</p> <p>Board member Karen Scott left the Board meeting at 12:15 pm.</p>	
<p>Motion to go into Closed Session</p>	<p>Roll Call Vote: Mark A. Rizzo/aye Charles R. Hanley/aye Terry W. Plummer/aye Elizabeth Ritzenthaler/aye Katherine J. Salyards/aye Mariella Trevino/aye</p>	<p>Motion was made and seconded (Hanley/Ritzenthaler)) to go into Closed Session for the purpose of reviewing deliberations and Closed Minutes pursuant to Section 2 (c)(4) and (21) of the Open Meetings Act at 12:41 pm.</p> <p>Motion carried by roll call vote.</p>
<p>VI. CLOSED SESSION:</p> <p>Closed Minutes</p> <p>Deliberations</p> <p>CE Waiver Requests</p>	<p>The following Closed Minutes were reviewed by the Board.</p> <p>June 10, 2016</p> <p>The Board reviewed 2 deliberations and made recommendations to the Director.</p> <p>None</p>	

Variations	None	
Motion to go into Open Session		<p>Motion was made and seconded (Hanley/Salyards) to go into Open Session at 1:17 pm. Motion carried.</p> <p>Motion was made and seconded (Hanley/Salyards) to accept the recommendations made in closed session. Motion carried.</p>
Motion to go into Closed Session	<p>Roll Call Vote: Mark A. Rizzo/aye Charles R. Hanley/aye Terry W. Plummer/aye Elizabeth Ritzenthaler/aye Katherine J. Salyards/aye Mariella Trevino/aye</p>	<p>Motion was made and seconded (Hanley/Plummer) to go into Closed Session for the purpose of reviewing applications pursuant to Section 2 (c)(15) of the Open Meetings Act at 1:19 pm.</p> <p>Motion carried by roll call vote.</p>
VII. CLOSED SESSION: Application/File Reviews	The Board reviewed 1 CE Sponsor application.	
Motion to go into Open Session		<p>Motion was made and seconded (Hanley/Trevino) to go into Open Session at 1:20 pm. Motion carried.</p> <p>Motion was made and seconded (Hanley/</p>

		Trevino) to accept the recommendations made in closed session. Motion carried.
VII. BOARD CHAIRMAN TIME:	Mark Rizzo discussed the Federal Trade Commission's Funeral Rule. The Board discussed crematories.	
VIII. BOARD LIAISON TIME:	The next Board meeting is scheduled for December 14, 2016 in Springfield.	
IX. ADJOURNMENT:		Motion was made and seconded (Hanley/Trevino) to adjourn the meeting at 1:35 pm. Motion carried.