

**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**  
**Open Minutes**

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and  
Disciplinary Board**

Date: March 11, 2016  
Time: 11:03 am  
Location: Chicago Office, Room 9-171A

Board Members Present:  
Mark A. Rizzo, Chairperson  
Charles R. Hanley, Member  
Terry W. Plummer, Member  
Elizabeth Ritzenthaler, Public Member  
Katherine J. Salyards, Member  
Karen Scott, Member  
Mariella Trevino, Member

Board Members Absent:  
None

The Board Members present constituted a quorum of the Board.

Guests Present:  
Susan Dyer, Vice-President of Cook County Funeral Directors Association (CCFDA)  
Edward Williams, Attorney CCFDA  
Leonard Zielinski, President of CCFDA

Staff Present:  
Keri J. Ginger, Board Liaison  
Araceli De LaCruz, Chief of General Prosecutions  
Martha Reggi, General Counsel

Topic	Discussion	Action
I. GUESTS, COMMENTS:	Edward Williams shared information pertaining to a proposal on court issued injunctions for unlicensed practice. A discussion followed.	The meeting was called to order at 11:03 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:		
III. REVIEW AND APPROVAL OF OPEN MINUTES:	The following Open Minutes were reviewed by the Board.	Motion was made and seconded (Hanley/Salyards) to approve the

	December 11, 2015	December 11, 2015 Open Minutes. Motion carried.
IV. OLD BUSINESS:	Martha Reggi informed the Board that the updated Rules were sent to the Governor's Office. Terry Plummer shared other agencies' legislative issues that involve funeral directors and embalmers.	
V. NEW BUSINESS:	Martha Reggi gave a Board orientation and refresher.	
Motion to go into Closed Session	<p>Roll Call Vote:  Mark A. Rizzo/aye  Charles R. Hanley/aye  Terry W. Plummer/aye  Elizabeth Ritzenthaler/aye  Katherine Salyards/aye  Karen Scott/aye  Mariella Trevino/aye</p>	<p>Motion was made and seconded (Hanley/Salyards) to go into Closed Session for the purpose of reviewing deliberations and Closed Minutes pursuant to Section 2 (c)(4) and (15) of the Open Meetings Act at 11:52 am.</p> <p>Motion carried by roll call vote.</p>
VI. CLOSED SESSION:		
Closed Minutes	The following Closed Minutes were reviewed by the Board.	
	December 11, 2015	
Deliberations	The Board reviewed 3 deliberations and made recommendations to the Director.	
Application/File Reviews	None	
CE Waiver Requests	None	
Variations	None	

<p>Motion to go into Open Session</p>		<p>Motion was made and seconded (Trevino/Ritzenhaler) to go into Open Session at 12:26 pm. Motion carried.</p> <p>Motion was made and seconded (Hanley/Ritzenhaler) to accept the recommendations made in closed session. Motion carried.</p>
<p>VII. BOARD CHAIRMAN TIME:</p>	<p>Mark Rizzo discussed licensing funeral homes and funeral services; passing The Conference exam prior to receiving an internship license; store front funeral homes; and notifying funeral homes when a funeral director and embalmer is disciplined.</p>	
<p>VIII. BOARD LIAISON TIME:</p>	<p>Keri Ginger discussed the Board meeting dates for FY 2017:  September 21, 2016 in Chicago  December 14, 2016 in Springfield  March 8, 2017 in Chicago  June 14, 2017 in Springfield.</p> <p>The next Board meeting is scheduled for June 10, 2016 in Springfield. All meetings will begin at 11:00 AM.</p>	
<p>IX. ADJOURNMENT:</p>		<p>Motion was made and seconded (Hanley/Scott) to adjourn the meeting at 1:11 pm. Motion carried.</p>