

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS STRUCTURAL ENGINEERING BOARD MINUTES

**Open Minutes**

Structural Engineering Board

Date: January 21, 2020  
Convened: 9:19 am  
Adjourned: 1:33 pm  
Location: Springfield Office

Members Present: David R. Bibbs, Chair  
Steven E. Bishop, Vice-Chair  
David J. Carroll, Member  
Salvatore Di Bernardo, Member  
Chad Hodel, Member  
Gladson Varghese, Public Member

Member(s) Absent: David L. Greifzu, Member

Staff Present: Kyle Lazell, Design Licensing Manager

Guests Present: Ryan Roth, ISPE

Open Session: The Meeting was called to order at 9:19 am.  
The Board Members present constituted a quorum of the Board.

**I. Announcements,  
Correspondence,  
Guest comments**

Mr. Bibbs thanked everyone for attending and asked if anyone had announcements.

Mr. Roth shared that ISPE is working on a CE course to satisfy the Sexual Harassment Prevention Training course and will be an “on-demand” course.

Mr. Bishop posed a question regarding the EPP committee. One of the items that they are tasked with is the Exam review policies as well as the Exam guide. He mentioned that the language uses the terms “jurisdiction” and “licensure board” synonymously and asked the Board for comment and consensus about directing the EPP committee to use the term licensing board as it is intended and referenced in the Model Law.

Mr. Lazell shared that he has submitted a nominating packet to NCEES for Mr. Bishop to be awarded the Central Zone Distinguished Service Award. He also stated the he submitted Mr. Bishop’s nominating packet for the National Distinguished Service Award.

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**II. Review of Open Minutes**      The Board reviewed the Minutes of the November 13, 2019 meeting. Motion was made, seconded (Bishop/Di Bernardo) and passed to accept the open minutes of the meeting as written.

**III. Old Business**

A. Legislative Update      Mr. Lazell shared that the draft for the Rule amendments are still on Act/Rules      “hold.” He also provided the process that a proposed rule change must take to be adopted by JCAR.

**IV. Report from Subcommittees**

A. Complaint Review      No CRC meeting since the previous Board Meeting. Committee/Subcommittee Reports

**V. New Business**

A. Delegates for NCEES      The NCEES Zone meeting scheduled for April 23-25 was discussed. Zone meeting      A request for delegates was made. The Illinois Structural Engineer Delegates will be:  
- David Bibbs  
- Salvatore Di Bernardo  
- Steve Bishop  
- Kyle Lazell will be attending as the Member Board Administrator

B. S.E. Exam Sub-committee      Mr. Lazell shared with the Board that he was contacted by NCEES in early January who requested that two members of the Board review their current “plan” for converting the 16-hour S.E. examination from paper based to CBT.

He stated that as NCEES requested the comments to be submitted by the end of January, he reached out to two members to act as the sub-committee. The two members being; Mr. Hodel who has been on the SE exam review committee for several years and Mr. Bishop who has been an integral part of several NCEES committees and is aware of the NCEES process/procedures to review information.

**Motion to go into Closed Session:**

**VI. Closed Session:**      Motion was made, seconded (Bishop/Varghese) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:50 am.

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Roll Call.

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 21, 2019 meeting.

B. Application Review

The Board reviewed and made recommendations for 28 applications.

**Motion to go into Open Session:**

Motion was made, seconded (Carroll/Hodel) and passed to go into Open Session at 1:31 pm.

**Recommendations:**

Motion was made, seconded (Di Bernardo/Hodel) and passed to accept the recommendations made in Closed Session.

**VII. Signatures**

A. Action Sheets

The Board signed action sheets: 20-0074 through 21-0002

B. Travel Vouchers

**VIII. Adjournment**

Motion was made, seconded (Di Bernardo/Hodel) and passed to adjourn. Meeting adjourned at 1:33 pm.