

INFORMATION SHEET

PRESCRIPTIVE AUTHORITY FOR ADVANCED PRACTICE NURSE MID-LEVEL PRACTITIONER

Pursuant to Section 1300.430 of the Rules for the Administration of the Illinois Nurse Practice Act: *A collaborating physician who delegates limited prescriptive authority to an advanced practice nurse shall include such delegation in the written collaborative agreement. The prescriptive authority may include prescription and dispensing of legend drugs and controlled substances categorized as Schedule II, III, IV, or V controlled substances, as defined in the Illinois Controlled Substances Act. An APN who has been given controlled substances prescriptive authority shall be required to obtain a mid-level practitioner controlled substances license in accordance with 77 Ill. Admin. Code Part 3100. The physician shall file a notice of delegation of prescriptive authority with the Department. The delegation of authority form shall be submitted to the Department prior to the issuance of a controlled substances license. The APN may only prescribe and dispense within the scope of practice of the collaborating physician. All prescriptions written and signed by an advanced practice nurse shall indicate the name of the collaborating physician. The collaborating physician's signature is not required. The advanced practice nurse shall sign his/her own name. An APN may receive and dispense samples per the collaborative agreement. Medication orders shall be reviewed periodically by the collaborating physician.*

If the collaborating physician has delegated prescriptive authority to the advanced practice nurse, the written collaborative agreement shall include a statement indicating the supervising physician has delegated prescriptive authority for legend drugs and/or Schedule II, III, IV, or V controlled substances. The collaborating physician may delegate authority for any or all of these schedules. The delegation must be within the physician's scope of practice and within the scope of the advanced practice nurse's training. The written collaborative agreement shall be signed by both the physician and the advanced practice nurse and a copy maintained at each location where the advanced practice nurse practices.

In addition to the requirements above, if the advanced practice nurse is delegated prescriptive authority of Schedule II controlled substances the following guidelines apply. Specific Schedule II controlled substances by oral dosage or topical or transdermal application may be delegated. This delegation must identify specific Schedule II controlled substance by either brand or generic name and must be attached to the collaborative agreement. Schedule II controlled substances to be delivered by injection or other route of administration may not be delegated. Evidence of completion of at least 45 graduate contact hours in pharmacology must be submitted to obtain Schedule II prescriptive authority. The collaborating physician may only delegate controlled substances that he or she prescribes. Any prescription must be limited to no more than a 30-day supply, with any continuation authorized only after prior approval of the collaborating physician.

If the collaborating physician wishes to terminate the delegated prescriptive authority for Schedule II, III, IV, or V Controlled Substances, you are instructed to provide the collaborating physician with the Notice of Termination of Delegated Prescriptive Authority for Controlled Substances form for his/her completion. The form should be returned to the Department's Springfield address.

IN ORDER TO OBTAIN A MID-LEVEL PRACTITIONER CONTROLLED SUBSTANCES LICENSE

The collaborating physician shall submit a notice of prescriptive authority indicating the advanced practice nurse has been delegated prescriptive authority. If the advanced practice nurse is collaborating with more than one physician, a separate notice of prescriptive authority shall be submitted by each collaborating physician. If prescriptive authority includes Schedule II, III, IV, or V controlled substances, the advanced practice nurse will be required to apply for a mid-level practitioner controlled substances license in accordance with the Illinois Controlled Substances Act.

The collaborating physician is required to complete the Notice of Delegated Prescriptive Authority for Controlled Substances, which must be on file with the Department, prior to the issuance of a mid-level practitioner's controlled substances license.

AUTHORITY TO PRESCRIBE OR DISPENSE LEGEND DRUGS

There is no form required to be filed with the Department to prescribe or dispense legend drugs. Any delegation for prescriptive authority for legend drugs should be included in the written collaborative agreement.

Additional application forms can be downloaded from the IDFPR Web site at www.idfpr.illinois.gov.

INSTRUCTIONS FOR ADVANCED PRACTICE NURSE MID-LEVEL PRACTITIONER CONTROLLED SUBSTANCES LICENSE

******READ AND FOLLOW INSTRUCTIONS CAREFULLY****
FAILURE TO DO SO WILL DELAY ISSUANCE!**

An Illinois advanced practice nurse mid-level practitioner controlled substances license may be issued to a licensed advanced practice nurse who has been delegated prescriptive authority by a collaborating physician for Schedule II, III, IV, and/or V controlled substances.

1. Supporting Document **CCA must** be completed and submitted with each application. Your application will not be processed without completion of this form.
2. Complete Parts II through V of application and the supplemental documentation.
3. Submit the appropriate \$5 licensure fee. Make check or money order payable to the Department of Financial and Professional Regulation. **Fee is not refundable.**
4. Return application, supporting documents and fee to the below noted Springfield, Illinois, address.
5. Failure to properly complete the application will delay licensure.
6. If applying for schedule II prescriptive authority, submit an official transcript with school seal affixed to document and completion of 45 graduate hours in pharmacology.

- NOTE:**
- A mid-level practitioner controlled substances license will not be issued until your advanced practice nurse license has been issued.
 - If the collaborating physician has delegated prescriptive authority to the advanced practice nurse, the written collaborative agreement shall include a statement indicating that the collaborating physician has delegated prescriptive authority for legend drugs and/or Schedule II, III, IV, and V controlled substances. The delegation must be within the physician's scope of practice and within the scope of the advanced practice nurse's training.
 - The written collaborating agreement shall be signed by both the physician and the advanced practice nurse and a copy maintained at each location where the advanced practice nurse practices and shall be provided to the Illinois Department of Financial and Professional Regulation upon request. A copy of the advanced practice nurse Illinois and federal controlled substances licenses numbers shall be kept with the agreement.
 - If the advanced practice nurse is delegated prescriptive authority of Schedule II controlled substances the following guidelines apply. Specific Schedule II controlled substances by oral dosage or topical or transdermal application may be delegated. This delegation must identify specific Schedule II controlled substance by either brand or generic name and must be attached to the collaborative agreement. Schedule II controlled substances to be delivered by injection or other route of administration may not be delegated. Evidence of completion of at least 45 graduate contact hours in pharmacology must be submitted to obtain Schedule II prescriptive authority. The collaborating physician may only delegate controlled substances that he or she prescribes. Any prescription must be limited to no more than a 30-day supply, with any continuation authorized only after prior approval of the collaborating physician.
 - **If collaborating with more than one physician, a separate notice of delegation of prescriptive authority shall be submitted when prescriptive authority is delegated.** If prescriptive authority includes Schedule II, III, IV and/or V controlled substances, the advanced practice nurse will be required to apply for a mid-level practitioner controlled substances license in accordance with the Illinois Controlled Substances Act; however, only one controlled substances license will be issued regardless of the number of collaborating physicians.

Should you have any questions relative to completing the application, contact:

Department of Financial and Professional Regulation
ATTN: Division of Professional Regulation
320 West Washington, 3rd Floor
Springfield, Illinois 62786
1-800-560-6420

An Illinois advanced practice nurse mid-level practitioner controlled substances license is a **prerequisite** for federal controlled substances registration. For information concerning federal registration, you must contact:

Drug Enforcement Administration
230 South Dearborn, Suite 1200
Chicago, Illinois 60604
312/353-7875

Your Illinois advanced practice nurse mid-level practitioner controlled substances license number will expire at the same time your professional license expires.

PART III: Personal History Information <i>(This part must be completed by all Applicants)</i>	YES	NO
1. Have you been convicted of or pled guilty or nolo contendere to any criminal offense in any state or in federal court? Please do not give details on minor traffic charges, but do include information relating to Driving While Intoxicated (DWI) charges. <i>If yes, attach a certified copy of the court records regarding your conviction, the nature of the offense and date of discharge, if applicable, as well as a statement from the probation or parole office.</i>		
2. Have you had or do you now have any disease or condition that interferes with your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e., (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition, that presently interferes with your ability to practice your profession? <i>If yes, attach a detailed statement, including an explanation whether or not you are currently under treatment.</i>		
3. Have you been denied a professional license or permit or privilege of taking an examination, or had a professional license or permit ever disciplined in any way by any licensing authority in Illinois or elsewhere? <i>If yes, attach a detailed explanation.</i>		
4. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position? <i>If yes, attach a detailed explanation.</i>		
5. Has any previous registration held by you under the Illinois Controlled Substances Act been surrendered, suspended, revoked, denied, placed on probation, or is pending action? <i>If yes, attach a detailed statement for each action, including dates and place of incident, and the nature of the offense.</i>		

PART IV: Child Support and/or Student Loan Information (Every applicant is required by law to respond to the following questions)

1. In accordance with 5 Illinois Compiled Statutes 100/10-65(c), applications for renewal of a license or a new license shall include the applicant's Social Security number, and the licensee shall certify, under penalty of perjury, that he or she is not more than 30 days delinquent in complying with a child support order. **Failure to certify shall result in disciplinary action, and making a false statement may subject the licensee to contempt of court.**

Are you more than 30 days delinquent in complying with a child support order? Yes No
(NOTE: If you are not subject to a child support order, answer "no.")

2. In accordance with 20 Illinois Compiled Statutes 2105/2105-(5), "The Department shall deny any license or renewal authorized by the Civil Administrative Code of Illinois to any person who has defaulted on an educational loan or scholarship provided by or guaranteed by the Illinois Student Assistance Commission or any governmental agency of this State; however, the Department may issue a license or renewal if the aforementioned persons have established a satisfactory repayment record as determined by the Illinois Student Assistance Commission or other appropriate governmental agency of this State." (Proof of a satisfactory repayment record must be submitted.)

Are you in default on an educational loan or scholarship provided/guaranteed by the Illinois Student Assistance Commission or other governmental agency of this State? Yes No

PART V: Certifying Statement

I hereby apply for an Illinois Advanced Practice Nurse Mid-level Practitioner Controlled Substances License in accordance with the Illinois Controlled Substances Act. I certify that I have answered all questions on this application to the best of my knowledge.

Print Name of Applicant

Date of Application

Signature of Applicant

I UNDERSTAND THAT THE FEE IS NOT REFUNDABLE. My signature above authorizes the Department of Financial and Professional Regulation to reduce the amount of this check if the amount submitted is not correct. I understand this will be done only if the amount submitted is greater than the required fee hereunder, but in no event shall such reduction be made in an amount greater than \$50.

***Application must be completed in its entirety.
If not completed, it will be returned to the address noted on front of application.***

IMPORTANT NOTICE: Completion of this form is required by 225 ILCS 95/1, et.seq. of the Illinois Compiled Statutes. Disclosure of this information is mandatory. Any person who is found to have knowingly violated any provision of this Act is guilty of a Class A misdemeanor.

Notice of Termination of Delegated Prescriptive Authority for Controlled Substances (Advanced Practice Nurse)

COLLABORATING PHYSICIAN: Complete this form as official notification you are terminating the delegated prescriptive authority for controlled substances for the advanced practice nurse named herein and submit it to:

**Department of Financial and Professional Regulation
ATTN: Division of Professional Regulation
320 West Washington, 3rd Floor
Springfield, Illinois 62786**

This notice, as well as other forms required for Advanced Practice Nurse Licensure and for the Mid-level Practitioner Controlled Substance License, can be downloaded from the IDFPR Web site at: www.idfpr.com

1. ADVANCED PRACTICE NURSE NAME (Last, First, Middle)	2. DATE OF BIRTH ____ / ____ / ____ Month Day Year	3. SOCIAL SECURITY NUMBER ____ - ____ - ____
4. ADDRESS STREET, CITY, STATE, ZIP CODE	5. LICENSE NUMBER OF ADVANCED PRACTICE NURSE	

This is to certify that I, _____, hereby terminate the
(Collaborating Physician)
prescriptive authority delegated to _____ Illinois Licensed
(Advanced Practice Nurse)
Advanced Practice Nurse, License No. _____, effective _____. This
person is no longer delegated authority to prescribe and/or dispense controlled substances by this collabo-
rating physician:

Print Name of Collaborating Physician

Signature of Collaborating Physician

Illinois License Number of Collaborating Physician

Date of Termination of Prescriptive Authority

Additional forms can be downloaded from the IDFPR Web site at www.idfpr.com.

IMPORTANT NOTICE: Completion of this form is necessary to accomplish the requirements outlined in 225 of the Illinois Compiled Statutes. Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

HEALTH CARE WORKERS CHARGED WITH OR CONVICTED OF CRIMINAL ACTS

SUPPORTING DOCUMENT

CCA

1. NAME LAST FIRST MIDDLE

3. PROFESSIONAL LICENSE NUMBER (if any)
_____ - _____

2. ADDRESS STREET, CITY, STATE, ZIP CODE

4. SOCIAL SECURITY NUMBER
_____ - _____ - _____

Pursuant to 20ILCS 2105-165(a), the Department requires the following professionals to disclose information regarding convictions pertaining to certain offenses. **Please check applicable profession.**

- | | | |
|---|---|--|
| <input type="checkbox"/> Acupuncturists | <input type="checkbox"/> Naprapaths | <input type="checkbox"/> Physician Assistants |
| <input type="checkbox"/> Advanced Practice Registered Nurses | <input type="checkbox"/> Nursing Home Administrators | <input type="checkbox"/> Podiatrists |
| <input type="checkbox"/> Advanced Practice Registered Nurse - Full Practice Authority | <input type="checkbox"/> Occupational Therapists | <input type="checkbox"/> Professional Counselors |
| <input type="checkbox"/> Athletic Trainers | <input type="checkbox"/> Occupational Therapy Assistants | <input type="checkbox"/> Prosthetists |
| <input type="checkbox"/> Audiologists | <input type="checkbox"/> Optometrists | <input type="checkbox"/> Registered Nurses |
| <input type="checkbox"/> Clinical Psychologists | <input type="checkbox"/> Orthotists | <input type="checkbox"/> Registered Surgical Assistants |
| <input type="checkbox"/> Clinical Social Workers | <input type="checkbox"/> Pedorthists | <input type="checkbox"/> Registered Surgical Technologists |
| <input type="checkbox"/> Dental Hygienists | <input type="checkbox"/> Perfusionists | <input type="checkbox"/> Respiratory Care Practitioners |
| <input type="checkbox"/> Dentists | <input type="checkbox"/> Pharmacists | <input type="checkbox"/> Speech Pathologists |
| <input type="checkbox"/> Genetic Counselors | <input type="checkbox"/> Physical Therapists | |
| <input type="checkbox"/> Licensed Clinical Professional Counselors | <input type="checkbox"/> Physical Therapy Assistants | |
| <input type="checkbox"/> Licensed Practical Nurses | <input type="checkbox"/> Physicians, including Medical Doctors (M.D.), Doctors of Osteopathic Medicine (D.O.), and Chiropractic Physicians (D.C.) | |
| <input type="checkbox"/> Licensed Social Workers | | |
| <input type="checkbox"/> Marriage and Family Therapists | | |
| <input type="checkbox"/> Medication Aide | | |

Any other license issued by the Department under the Acts listed in this Section and the Controlled Substances Act [740 ILCS 40], except for pharmacy technicians, issued to a person subject to the Code and this Part.

In order for your application to be evaluated, you must respond to each of the following questions:

- | | Yes | No |
|---|--------------------------|--------------------------|
| 1) Are you currently charged with or have you been convicted of a criminal act that requires registration under the Sex Offender Registration Act? * | <input type="checkbox"/> | <input type="checkbox"/> |
| 2) Are you currently charged with or have you been convicted of a criminal battery against any patient <i>in the course of patient care or treatment</i> , including any offense based on sexual conduct or sexual penetration? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3) Are you required, as part of a criminal sentence, to register under the Sex Offender Registration Act? * | <input type="checkbox"/> | <input type="checkbox"/> |
| 4) Are you currently charged with or have you been convicted of a forcible felony? * | <input type="checkbox"/> | <input type="checkbox"/> |

*If **YES** to any of the above, attach a certified copy of the court records regarding your conviction, the nature of the offense and date of discharge, if applicable, as well as a statement from the probation or parole office.*

Certification Statement

Under penalties of perjury, I declare that I have examined this Form and all supporting documents and/or information submitted by me in connection therewith, and to the best of my knowledge, they are true, correct, and complete.

Signature of Applicant

Email

Date

* DEFINITIONS

730 ILCS 150 et. seq.—Acts that require Sex Offender Registration:

(B) As used in this Article, "sex offense" means:

(1) A violation of any of the following Sections of the Criminal Code of 1961:

- 11-20.1 (child pornography),
- 11-20.3 (aggravated child pornography),
- 11-6 (indecent solicitation of a child),
- 11-9.1 (sexual exploitation of a child),
- 11-9.2 (custodial sexual misconduct),
- 11-9.5 (sexual misconduct with a person with a disability),
- 11-15.1 (soliciting for a juvenile prostitute),
- 11-18.1 (patronizing a juvenile prostitute),
- 11-17.1 (keeping a place of juvenile prostitution),
- 11-19.1 (juvenile pimping),
- 11-19.2 (exploitation of a child),
- 11-25 (grooming),
- 11-26 (traveling to meet a minor),
- 12-13 (criminal sexual assault),
- 12-14 (aggravated criminal sexual assault),
- 12-14.1 (predatory criminal sexual assault of a child),
- 12-15 (criminal sexual abuse),
- 12-16 (aggravated criminal sexual abuse),
- 12-33 (ritualized abuse of a child).

An attempt to commit any of these offenses.

(1.5) A violation of any of the following Sections of the Criminal Code of 1961, when the victim is a person under 18 years of age, the defendant is not a parent of the victim, the offense was sexually motivated as defined in Section 10 of the Sex Offender Management Board Act, and the offense was committed on or after January 1, 1996:

- 10-1 (kidnapping),
- 10-2 (aggravated kidnapping),
- 10-3 (unlawful restraint),
- 10-3.1 (aggravated unlawful restraint).

(1.6) First degree murder under Section 9-1 of the Criminal Code of 1961, when the victim was a person under 18 years of age and the defendant was at least 17 years of age at the time of the commission of the offense, provided the offense was sexually motivated as defined in Section 10 of the Sex Offender Management Board Act.

(1.7) (Blank).

(1.8) A violation or attempted violation of Section 11-11 (sexual relations within families) of the Criminal Code of 1961, and the offense was committed on or after June 1, 1997.

(1.9) Child abduction under paragraph (10) of subsection (b) of Section 105 of the Criminal Code of 1961 committed by luring or attempting to lure a child under the age of 16 into a motor vehicle, building, house trailer, or dwelling place without the consent of the parent or lawful custodian of the child for other than a lawful purpose and the offense was committed on or after January 1, 1998, provided the offense was sexually motivated as defined in Section 10 of the Sex Offender Management Board Act.

(1.10) A violation or attempted violation of any of the following Sections of the Criminal Code of 1961 when the offense was committed on or after July 1, 1999:

- 10-4 (forcible detention, if the victim is under 18 years of age), provided the offense was sexually motivated as defined in Section 10 of the Sex Offender Management Board Act,
- 11-6.5 (indecent solicitation of an adult),
- 11-15 (soliciting for a prostitute, if the victim is under 18 years of age),
- 11-16 (pandering, if the victim is under 18 years of age),
- 11-18 (patronizing a prostitute, if the victim is under 18 years of age),
- 11-19 (pimping, if the victim is under 18 years of age).

(1.11) A violation or attempted violation of any of the following Sections of the Criminal Code of 1961 when the offense was committed on or after August 22, 2002:

- 11-9 (public indecency for a third or subsequent conviction).

(1.12) A violation or attempted violation of Section 5.1 of the Wrongs to Children Act (permitting sexual abuse) when the offense was committed on or after August 22, 2002.

(2) A violation of any former law of this State substantially equivalent to any offense listed in subsection (B) of this Section.

(C) A conviction for an offense of federal law, Uniform Code of Military Justice, or the law of another state or a foreign country that is substantially equivalent to any offense listed in subsections (B), (C), (E), and (E5) of this Section shall constitute a conviction for the purpose of this Article.

* DEFINITIONS

A “**forcible felony**”, for the purposes of Section 2105-165 of the Code (section numbers are from the Criminal Code of 1961 [720 ILCS 5]) and 68 Illinois Administrative Code 1130.120 is one or more of the following offenses:

- a) First Degree Murder (Section 9-1);
- b) Intentional Homicide of an Unborn Child (Section 9-1.2);
- c) Second Degree Murder (Section 9-2);
- d) Voluntary Manslaughter of an Unborn Child (Section 9-2.1);
- e) Drug-induced Homicide (Section 9-3.3);
- f) Kidnapping (Section 10-1);
- g) Aggravated Kidnapping (Section 10-2);
- h) Unlawful Restraint (Section 10-3);
- i) Aggravated Unlawful Restraint (Section 10-3.1);
- j) Forcible Detention (Section 10-4);
- k) Involuntary Servitude (Section 10-9(b));
- l) Involuntary Sexual Servitude of a Minor (Section 10-9(c));
- m) Trafficking in Persons (Section 10-9(d));
- n) Criminal Sexual Assault (Section 11-1.20);
- o) Aggravated Criminal Sexual Assault (Section 11-1.30);
- p) Predatory Criminal Sexual Assault of a Child (Section 11-1.40);
- q) Criminal Sexual Abuse (Section 11-1.50);
- r) Aggravated Criminal Sexual Abuse (Section 11-1.60);
- s) Aggravated Battery (Section 12-3.05);
- t) Compelling Organization Membership of Persons (Section 12-6.5);
- u) Compelling Confession or Information by Force or Threat (Section 12-7);
- v) Home Invasion (Section 12-11);
- w) Robbery (Section 18-1);
- x) Armed Robbery (Section 18-2);
- y) Vehicular Hijacking (Section 18-3);
- z) Aggravated Vehicular Hijacking (Section 18-4);
- aa) Aggravated Robbery (Section 18-5);
- bb) Terrorism (Section 29D-14.9);
- cc) Causing a Catastrophe (Section 29D-15.1);
- dd) Possession of a Deadly Substance (Section 29D-15.2);
- ee) Making a Terrorist Threat (Section 29D-20);
- ff) Falsely Making a Terrorist Threat (Section 29D-25);
- gg) Material Support for Terrorism (Section 29D-29.9);
- hh) Hindering Prosecution of Terrorism (Section 29D-35);
- ii) Boarding or Attempting to Board an Aircraft with Weapon (Section 29D-35.1);
- jj) Armed Violence (Section 33A-2); and
- kk) Attempt (Section 8-4) of any of the above specified offenses.